उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy
भारत सरकार /Govt. of India
गृह मंत्रालय / Ministry of Home Affairs
उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123
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File No. Estt-AFD0FCS/1/2026-ESTT SECTION/ 9000 **Dated** 17 / 10 /2026.

To ,

1. The Director General, BSF, Block 10, CGO Complex, Lodhi Road, New Delhi-110003.
2. The Director General,CRPF, Block No. 1, C.G.O. Complex, Lodhi Road, New Delhi-110 003.
3. The Director General,ITBP, Block No. 2, CGO Complex, Lodhi Road, New Delhi 110 003.
4. The Director General,SSB, East Block – V, R K Puram, New Delhi 110 066.
5. The Director General, HQ, Assam Rifles, Laitkor, Shillong, Meghalaya – 793002.
6. The Director General, RPF, Ministry of Railways, Rail Bhawan, Raisina Road, New Delhi-110001.
7. The Director General,NDRF, 6th Floor, NDCC-II Building, Jai Singh Road, NEW DELHI-110001.
8. The Inspector General, North Eastern Sector, CRPF, Shillong.
9. Inspector General, CISF, Pers Block No.13, CGO Complex, Lodhi Road, New Delhi-110003
10. The Inspector General,BSF FTR HQ, Umpling, Meghalaya , Shillong, - 793006
11. The Directors General of Police, Andhra Pradesh, Vijayawada/Arunachal Pradesh, Itanagar/Assam Guwahati/Bihar, Patna/Chhattisgarh, Raipur/Goa, Panaji/Gujarat, Gandhinagar/Haryana, Panchkula/Himachal Pradesh, Shimla/Jharkhand, Ranchi/Jammu and Kashmir, Srinagar/Karnataka, Bengaluru/Kerala Thiruvananthapuram/Madhya Pradesh Bhopal/Maharashtra, Mumbai/Manipur, Imphal/Meghalaya, Shillong/Mizoram Aizawl/Nagaland Kohima/Odisha, Cuttack/Punjab, Chandigarh/Rajasthan, Jaipur/Sikkim, Gangtok/Tamil Nadu, Chennai/Telangana, Hyderabad/Tripura, Agartala/Uttar Pradesh, Lucknow/Uttarakhand, Dehradun/West Bengal, Kolkata/
12. The Police Chiefs, Andaman and Nicobar Islands, Port Blair/Chandigarh, Chandigarh/Dadra and Nagar Haveli and Daman and Diu, Daman/Delhi, New Delhi/Ladakh, Leh/Lakshadweep Kavaratti/Puducherry, Pondicherry
13. The Comptroller and Auditor General (CAG) of India, HQ, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110124,
14. The Director, Intelligence Bureau (IB) of India, MHA, 35 Sardar Patel Marg, Chanakyapuri, New Delhi -110021
15. The Director General, BPR&D, MHA, NH-48, Mahipalpur, New Delhi - 110037.
16. The Director, Central Bureau of Investigation, CGO Complex, Lodhi Road, New Delhi -110003.
17. The Director, National Crime Records Bureau (NCRB), MHA, NH-8, Mahipalpur, New Delhi – 110037.
18. The Director General, National Investigation Agency (NIA) Opposite CGO Complex, Lodhi Road, New Delhi-110003.
19. The Director, LNJN-NICFS, NFSU Delhi Campus, MHA, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
20. The Director General (DG), Directorate General, NDRF, 6th Floor, NDCC-II Building, Jai Singh Road, New Delhi – 110001.
21. The Director General, Narcotics Control Bureau, MHA West Block No-1, Wing No-5, R.K. Puram, New Delhi – 110066.
22. The Director General, Bureau of Civil Aviation Security (BCAS), 2nd Floor, 'A' Block, Udaan Bhawan, Safdarjung Airport, New Delhi - 110003.
23. The Director General (DG) of the Railway Protection Force (RPF), Rail Bhawan, Raisina Road, New Delhi -110001.
24. The Director, Sardar Vallabhbhai Patel National Police Academy, Shivrampally, Hyderabad, Telangana - 500052, India.
25. The Director, Directorate of Coordination Police Wireless, (DCPW) Block No. 9, CGO Complex, Lodhi Road, New Delhi-110003.
26. The Director General, Directorate General Fire Services, Civil Defence & Home Guards (DGCD), Ministry of Home Affairs, East Block-7, Level-7, R. K. Puram, New Delhi – 110066.

27. The Director, Sports Authority of India, Jawaharlal Nehru Stadium Complex (East Gate), Lodhi Road, New Delhi – 110003.
28. The Director General, National Informatics Centre, A-Block, CGO Complex, Lodhi Road, New Delhi – 110003.
29. The Section Officer, PT Section, MHA, New Delhi - for uploading on MHA's website
30. The Department of personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi, 110001 – for uploading on DOPT website.
31. The Computer Section, NEPA – for uploading on NEPA's website.

Sub: Inviting nominations for filling up the vacant posts in North Eastern Police Academy, Govt of India, P. O Umsaw, Ri-Bhoi District, Meghalaya by deputation / transfer / absorption basis.

Sir,

Nominations are invited for filling up the vacant post of Assistant Director (Official Language) in NEPA as per details below –

SN	Name & Particulars of Post	Number of vacancies	Pay Level	The eligibility criteria (E.Q., Experience, etc)
1.	Assistant Director (Official Language) Group- "A", Gazetted, Non-Ministerial	1	Level-10	Annexure – I

2. It is requested that the above posts may kindly be circulated among all Departments/ Institutions / Offices / Branches / Battalions under your charge and also requested to post on your website. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma **(Annexure –II)** duly attested / counter signed, (b) **Attested copies of APAR / ACR** for the last five years details of major and minor penalties, if any, for the last 10 years and (d) Certificate of Integrity, Vigilance and Cadre Clearance as mentioned in bio-data proforma may please be forwarded to this Academy **through proper channel** at the earliest. The advertisement for the aforementioned post shall be treated as rolling advertisement and shall remain valid until the vacancy is filled up to the end of 31st March 2027 whichever is earlier from the date of advertisement in employment news.

4. Incomplete application in any respect or those not accompanied by the documents / information mentioned in para 3 above **will not be considered**. The cadre controlling authorities may ascertain that the particulars sent by the officers are correct as per the service records. While forwarding the nominations for the above posts, it may kindly be ensured that the nominated officers **should not be in the pay scale higher on regular basis than the pay scale of the deputation post** mentioned against each. However, selected personnel may elect to draw either the pay in the scale of pay of deputation post or his basic pay in the parent cadre as per rule.

5. The Candidate if selected, will be eligible to draw deputation allowance @ 6.25% to 12.5% Basic Pa, 10% SDA on Basic Pay, SCRLA in addition to other allowance/facilities as admissible from time to time as per rule.

6. Leave shall be regulated in accordance with the rules applicable to the Parent Department/Cadre.

Yours faithfully,

17/10/26

(Vikas Kumar Singh)
Joint Director

Enclo: Annexure – I & 2

Annexure–I

1.	Name of the Post	:	Assistant Director (Official Language).
2.	Eligibility Criteria	:	By deputation: (a) Officers of the Central Government or State Governments or Union Territories Administrations. (i) Holding analogous post on a regular basis in the parent cadre or Department; or (ii) With five years' service rendered after appointment to the post on a regular basis in Level-7 in the pay matrix (Rs. 44900 - 142400) or equivalent in the parent cadre or department; and (b)Possessing the following educational qualifications as under:- (i) A. Master's degree from a recognized university in Hindi with English as a compulsory or elective subject or as a medium of examination at the degree level; or B. Master's degree from a recognized university in any subject other than English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or C. Master's degree from a recognized university in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as a medium of examination at the degree level; or D. Master's degree from a recognised university in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as medium of examination at the degree level; or E. Master's degree from a recognised university in any subject other than Hindi or English with Hindi and English as compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level. (ii) Three years experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi vice versa, preferably of technical or scientific literature under the Central Government or State Governments or autonomous body or statutory organisations or public sector undertakings or recognised universities or recognised research institutions, or

			(iii) Three years experience of teaching in hindi and English or research in Hindi or English under the Central Government or State Governments or autonomous body or statutory organisations or public sector undertakings or recognised universities or recognised research institutions. **(Desirable):** Studied one of the languages other than Hindi included in the EIGHT SCHEDULE of the Constitution at 10th Class pass from a recognised Board.
3.	Method of Recruitment	:	By deputation.
4.	Age limit	:	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5.	Deputation period	:	The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or department of the Central Government shall ordinarily not to exceed three years.
6.	Pay & Allowances	:	(i) Special Duty Allowance @ 10%. (ii) Deputation Allowance as applicable. (iii) Other allowances as admissible.
7.	Facilities	:	Rent free accommodation, Medical assistance, Educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	:	The Assistant Director (Official language) will be responsible to teach Hindi to the Police Officers attending various courses at NEPA from Non-Hindi speaking region. He/She will be responsible for translating official documents to Hindi and also responsible to organize training programmes for the Academy staff to promote use of Hindi in line with the Government's policy. Besides that, officer will be required to perform any other task assigned to him by the authority.

17/9/21

(Vikas Kumar Singh)
Joint Director

Annexure – 2

BIO-DATA/CURRICULUM VITAE PROFORMA

(For the post of _____)

1. Name of the Candidate (In block Letters) :

2. Date of Birth (In Christian era) :

3. Date of Joining in Govt. Service :

4. Date of retirement under Central / State Govt./UT Rules. :

5. Educational Qualifications :

6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

		Qualification / Experience Required	Qualifications / Experience Possessed by the officer
Essential	(1)		
	(2)		
	(3)		
Desired	(1)		
	(2)		

7. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post. :

8. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	To	Level in the pay matrix (Indicate & basic pay)	Nature of duties

9. Nature of present employment, i.e., Ad-hoc or temporary or Quasi-Permanent or permanent. :

10. In case the present employment is held on deputation / contract basis, please state –

(a) The date of initial appointment:

(b) Period of appointment on deputation/ Contract :

(c) Name of the parent office/ Organisation to which you belong:

11. Additional details about present employment :
Please indicate whether working under (indicate the name of your employer against relevant column)

(a) Central Govt. :

(b) State Govt. :

(c) Others :

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total Emoluments per month now drawn :

15. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular / Advertisement
(**Note:** Enclose a separate sheet, if the space is insufficient)

16. Please state whether you are applying for Transfer on Deputation / Transfer

17. Whether belongs to SC / ST :

18. Remarks
(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / scholarship / Official Appreciation (iii) Affiliation with the professional bodies / Institutions / societies and (iv) any other information:
(**Note:** Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Biodata / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate

Contact Address _____

Date:_____

Mobile No. _____

Email ID _____



Certificate to be given by Employer / Cadre Controlling Authority of the Applicant

1. Certified that particulars furnished by Shri / Smt. / Kum _____ have been verified from his / her record and found correct. He / She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

2. No vigilance or disciplinary case is either pending or contemplated against Shri / Smt. / Kum. _____.

3. His / her integrity is certified.

4. No major / minor penalty has been imposed on him / her during the last 10 years
OR a list of major/ minor penalties imposed on him / her during the last 10 years as per records is enclosed.

5. Attested copies of APAR / ACR for the last five years are enclosed.

Signature of Employer / Cadre Controlling Authority
Office Seal

