



उत्तरपूर्वीय पुलिस अकादमी / North Eastern Police Academy
भारत सरकार / Govt. of India
गृह मंत्रालय / Ministry of Home Affairs
उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123
Tele & Fax – 0364-2572036
Email : training-nepa@gov.in :Website : www.nepa.gov.in



JOINING INSTRUCTION OF VARIOUS IN-SERVICE COURSES, 2023

1. **COURSE FEE** : No course fee will be charged.
2. **DURATION** : The duration of various courses has already been notified in the course calendar 2023.
3. **LOCATION** : The Academy is situated approximately 20 kms from Shillong and 80 kms from Guwahati on Guwahati – Shillong Highway. The Main gate of the Campus is about half a kilometre away from the G.S. Road point. All buses from Guwahati – Shillong stop at road junction (Dyke Point) NEPA, on request.
4. **CLIMATE** : The climate is moderately cool. Rainy season commences in April/May and extends till October.
5. **BOARDING & LODGING** :
 - (i) Trainees should report one day prior to the course.
 - (ii) Free Boarding & Lodging will be provided to the participants one day before commencement till the completion of the course.
6. **BOOKING OF AIR/RAILWAY TICKETS** : It has been observed that some of the course participants reach NEPA, after commencement of the course and ask to leave the Academy before closing of the course, due to non availability of rail/air tickets, etc. In order to avoid such difficulties, nominated Officers are to book there to & fro journey tickets in advance, so that they can arrive NEPA one day before commencement of the course and they can leave NEPA after the course is over.
7. **CLOTHING AND EQUIPMENT** :

For the following Courses the dress will be uniform, PT dress and dungaree.

- i) Appreciation course on Disaster Management & ToT Course in Disaster Management.
- ii) Induction course for Newly Promoted Dy.SP.
- iii) Pre-Promotion Courses.

For rest of the course, trainees will be in civvies (formal) in indoor classes & PT Dress in PT Classes. During opening and closing ceremonies the dress code will formal dress i.e. suit/combination in winters & shirt-trousers, leather shoes and tie (for gentlemen) and saree/suit for ladies. Wearing of T-Shirt, Jeans or sports shoes/chappals/sandals are not allowed in indoor classes. However, for P.T. classes or sports activities, sport shirt – trouser & sports shoes will be required.



8. **No vehicle, PSOs, Driver/Family members will be permitted during the training period.**

9. **CORRESPONDENCE :**

i. Postal Address: Director
North Eastern Police Academy
Umsaw, Umiam – 793123(Meghalaya)

ii. All correspondence should be addressed to the Director, North Eastern Police Academy, Umsaw, 793 123, Umiam (Meghalaya).

10. **DISCIPLINE :**

- Trainees will be expected to observe strict discipline throughout their stay in the Academy. Violation of any provision could lead to discharge of the trainees from the Academy.
- Besides maintaining discipline in general, strict rules of discipline have been prescribed for maintaining decorum in the Mess. All trainees will conform to these rules. All trainees will be responsible for safe-custody of their personal belongings. The trainees are not allowed to bring with them valuable items. The trainees will keep their rooms under lock, as and when they go out.
- No trainee is allowed to bring any intoxicating substance to the Academy or to consume it or to come to the Academy while under the influence of intoxicating substances. No arms-ammunitions or weapons of any description are allowed.

11. **IMPORTANT TELEPHONES NUMBERS** (Shillong Exchange Code : 0364)

Office

Director	2572033
Dy. Director (Indoor)	2572041
NEPA Exchange	2572045
Training Branch	2572036
TELE FAX	2572028 / 2572036

12. **LEAVE :** No leave will be granted, except to those trainees who are to attend a long duration course, that to, if there is any unfortunate incidence, involving bereavement of his/her closed relative. This leave, on extreme compassionate grounds, will also not be for more than two or three days. No night pass/station leave permission will be allowed during the stay in the Academy.

13. **LIBRARY :** The Academy Library has a good collection of books of professional and non-professional subjects. Participants are advised to make full use of the Library during stay at the Academy.

14. **CANTEEN FACILITIES :** A Canteen has been established in the Campus to meet the day-to-day requirements of the trainees.

