



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy  
CBC & NABET Accredited "Utkrisht" Organization  
भारत सरकार / Govt. of India  
गृह मंत्रालय / Ministry of Home Affairs  
उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123  
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No. NEPA/Estt/Adv.-Proposal/403/2023/Vol-IV/3821 Dated Umsaw, the 21/8/24, 2024.

To,

1. The Director/Director General of IB, CBI, BSF, CISF, ITBP, BPR&D, NSG, SPG, NIA, NCB, NCRB, Assam Rifles, DCPW, SSB, NDRF and SVP NPA, LNIN NICFS, FSLs, CRPF, Re-Settlement, Ministry of Defence
2. The Director General of Police of all States/UTs.
3. The Section Officer, PC Section, MHA, New Delhi – for uploading on MHA's website.
4. The Department of personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi, 110001 – for uploading on DOPT website.

**Sub: Inviting nomination for filling the post of "Deputy Assistant Director (Outdoor)", General Central Service Group- "B" Gazetted, Non-Ministerial in Level-7 of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.**

Sir,

Nominations are invited for 01 post of "Deputy Assistant Director (Outdoor)", General Central Service Group- "B" Gazetted, Non-Ministerial in Level-7 of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.

2. The eligibility criteria (educational qualifications, experience, etc.) are furnished in the enclosed **Annexure-I**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above post may kindly be circulated among all Departments / Institutions / Offices under your charge and also hosted on websites. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (**Annexure-II**) duly attested, (b) Copies of Annual Confidential Reports for the last five years (2018-19, 2019-20, 2020-21, 2021-22 & 2022-23) duly attested by an officer not below the rank of Deputy Secretary, (c) details of major and minor penalties for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance, may please be forwarded to this Academy **through proper channel** at the earliest and in any case not later than 60 days from the last day of the date of publication of the advertisement in the Employment News.

4. Application received incomplete in any respect or those not accompanied by the documents / information mentioned in para 3 above will **NOT** be considered. The cadre controlling authorities may kindly ascertain that the particulars sent by the officers are correct as per the service record. Officer may elect to draw either the pay in the scale of pay of deputation post or his Basic Pay in the parent cadre as per rule.

**Encl: Annexure I & II**

(Dr. S. Gogoi)  
CMO (NMSG) / HOO

**Copy to:**

Computer Section, NEPA – for uploading on Academy's website.



**Details of the post of “Deputy Assistant Director (Outdoor)” in North Eastern Police Academy, Umsaw-793123**

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1. Name of the Post : Deputy Assistant Director (Outdoor)
2. Classification of the post : General Central Service, Group- “B” Gazetted, Non- Ministerial.
3. Scale of Pay : Level 7 (Rs.44900-142400) in the pay matrix
4. DA, HRA & other allowances : As admissible under Central Govt. Rules amended from time to time.
5. Deputation - Duty Allowance : As admissible under Central Govt. Rules amended from time to time.
6. Method of Recruitment : By deputation (including short-term contract) or re-employment of Armed Forces personnel

7. Eligibility Criteria

**Deputation (Including short-term contract)**

Officers of the Central Government or State Governments or Union territories or recognized research institutions or Universities or public sector undertakings or semi-government or statutory or autonomous organizations:

- (a) (i) with five years’ service in the grade rendered after appointment thereto on regular basis in the pay band-2 Rs.9300-34800 with grade pay of Rs.4200 or equivalent in parent cadre or department;
- (b) having three years’ experience in teaching outdoor subjects such as physical training, firing, horse riding etc. and conducting or organizing training schedules or programmes etc;
- (c) has undergone in-service course(s) individually or collectively for six months in one or more training programmes in a recognized training institution namely, physical training, drill, weapons and tactics, map reading, counter insurgency and jungle warfare, commando course, platoon weapons course, course on Un Armed Combat (UAC), areas weapons course, pre-induction course on National Security Guard or police commando course of National Security Guard.

**Deputation/ Re-employment (for ex-servicemen):**

The Armed Forces personnel up to the level of Junior Commissioned Officers who are due to retire or who are to be transferred to reserve within a period of one year, shall be eligible to be appointed on deputation and thereafter on selection, they may be continued on re-employment terms:

Provided that in case such eligible officers have retired or have been transferred to reserve before the actual selection to the post made, their appointment will be on re-employment basis.

8. Deputation period : The period of deputation (ISTC) including period of deputation in another ex-cadre post held immediately preceding his appointment in the same or some other organization/Department of Central Government shall ordinarily not to exceed three years.



The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

9. Nature of Duty : The duties and responsibilities of the post is to take classes on outdoor subjects like physical training, Drill, Weapon Training etc. of the trainees of Basic Course as well as the short-term in-service courses and assist the seniors to execute all the training programmes undertaken by the Academy and other administrative works assigned by the authority from time to time

10. Selected candidate will have the option to draw his/her basic pay in the scale of pay of his/her parent department plus following Allowances admissible during the period of deputation or pay and allowances of deputation post.

- (a) Deputation Duty Allowance @ 10% on revised basic pay of pay matrix.
- (b) SDA @ 10% on revised basic pay matrix
- (c) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.



*S. Gogoi*  
7/8/24  
(Dr. S. Gogoi)  
CMO (NFSG) / HOO

**BIO-DATA/CURRICULUM VITAE PROFORMA**

1. Name and address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry in to service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possessed by the officer
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience



