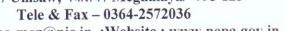


उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy भारत सरकार /Govt. of India गृह मंत्रालय / Ministry of Home Affairs

उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123



Email: nepa-meg@nic.in: Website: www.nepa.gov.in

No. NEPA/Estt/Adv.-Proposal/2022/Vol-III/ 7525 - 26

Dated 23 / 08 / 2023

To.

- 1. The Director/Director General of IB, CBI, BSF, CISF, ITBP, BPR&D, NSG, SPG, NIA, NCB, NCRB, Assam Rifles, DCPW, SSB, NDRF and SVP NPA, LNJN NICFS, FSLS, CRPF, Re-Settlement, Ministry of Defence
- 2. The Director General of Police of all States/UTs.
- 3. The Section Officer, PC Section, MHA, New Delhi for uploading on MHA's website.
- 4. The Department of personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi, 110001 - for uploading on DOPT website.

Inviting nomination for filling the post of "Assistant Director (Information & Technology)", General Central Service Group- "A" Gazetted, Non-Ministerial in Level-10 (Rs.56,100-1,77,500) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.

Sir. Nominations are invited for 01 post of "Assistant Director (Information & Technology)", General Central Service Group- "A" Gazetted, Non-Ministerial in Level-10 (Rs.56,100-1,77,500) of the Pay Matrix in North Eastern Police Academy, Umsaw by deputation.

- The eligibility criteria (educational qualifications, experience, etc.) are furnished in the enclosed Annexure-I. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
- It is requested that the above post may kindly be circulated among all Departments / Institutions / Offices under your charge and also hosted on websites. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma (Annexure-II) duly attested, (b) Copies of Annual Confidential Reports for the last five years (2017-18, 2018-19, 2019-20, 2020-21 & 2021-22) duly attested by an officer not below the rank of Deputy Secretary, (c) details of major and minor penalties for the last 10 years and (d) Certificate(s) of Integrity, Vigilance and Cadre Clearance, may please be forwarded to this Academy through proper channel at the earliest and in any case not later than 60 days from the last day of the date of publication of the advertisement in the Employment News.
- Application received incomplete in any respect or those not accompanied by the documents / information mentioned in para 3 above will NOT be considered. The cadre controlling authorities may kindly ascertain that the particulars sent by the officers are correct as per the service record. Officer may elect to draw either the pay in the scale of pay of deputation post or his Basic Pay in the parent cadre as per rule.

Encl: Annexure I & II

CMO (NFSG) / HOO

Copy to:

Computer Section, NEPA – for uploading on Academy's website.



Details of the post of "Assistant Director (Information & Technology)" in North Eastern Police Academy, Umsaw-793123

1. Name of the Post : Assistant Director (Information & Technology)

2. Classification of the post : General Central Service Group- "A" Gazetted, Non-

Ministerial

3. Scale of Pay : Level 10 (Rs.56,100-1,77,500) in the pay matrix

4. DA, HRA & other allowances: As admissible under Central Govt. Rules amended

from time to time.

5. Deputation - Duty Allowance : As admissible under Central Govt. Rules amended

from time to time.

6. Method of Recruitment : By deputation (ISTC)

7. Eligibility Criteria

Deputation (Including short-term contract)

Officers of the Central Government or State Governments or Union territories or recognized research institutions or Universities or public sector undertakings or semi-government or statutory or autonomous organizations;

(A) (i) holding analogous posts on regular basis in the parent cadre or department ;

or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in level 8 in the pay matrix or equivalent in the parent cadre or department;

or

(ii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in level 7 in the pay matrix or equivalent in the parent cadre or department;

and

(B) Possessing the educational and other qualifications as follows:

Essential:

- (i) Master's Degree in Computer Application or Master of Science (Computer Science or Information Technology) from a recognized University or Institute;
- (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and
- (iii) three years' post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.



8. Deputation period

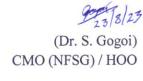
The period of deputation (ISTC) including period of deputation (ISTC) in another Ex-Cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.

The maximum age lit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of application.

9. Nature of Duty

The duties and responsibilities of the post is to take classes in various courses run by this Academy. Assist the Deputy Director in executing all the training programmes pertaining to basic training and other in-service training courses related to computer subjects conducted by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative work assigned by the authority.

- 10. Selected candidate will have the option to draw their basic pay in the scale of pay of their parent department plus following Allowances admissible during the period of deputation: -
 - (a) Trg. Allowances (inclusive Deputation Duty Allowances) @24% on revised pay matrix as per rule.
 - (b) SDA @ 10% on revised basic pay matrix
 - (c) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.





BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and address (in Block Letters)			
2. Date of Birth (in Christian era)			
3. i) Date of entry in to service			
ii) Date of retirement under Central/State			
Government Rules			
4. Educational Qualifications			
5. Whether Educational and other			
qualifications required for the post are			
satisfied. (If any qualification has been treated			
as equivalent to the one prescribed in the			
Rules, state the authority for the same)			
Qualifications/Experience required as	Qualification/experience possessed by the		
mentioned in the advertisement/vacancy	officer		
circular			
Essential	Essential		
A) Qualification	A) Qualification		
A) Quantication	Ti) Qualification		
B) Experience	B) Experience		
b) Experience	B) Experience		
Desirable	Desirable		
Desirable			
A) Qualification	A) Qualification		
	Ŷ.		
B) Experience	B) Experience		
5.1 Note: This column needs to be amplified to	o indicate Essential and Desirable Qualification		
as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue			
of circular and issue of Advertisement in the Employment News.			

5.2 In the case of degree and Post Gra subsidiary subjects may be indicated by the can	duate Qualification Elective/ main subjects and didate.
6. Please state clearly whether in the light of entries made by you above, your meet the requisite Essential Qualification and work experience of the post.	,
	e their specific comments/ views confirming the nee possessed by the Candidate {as indicated in d.
7. Details of Employment, in chronological order	. Enclose a separate sheet duly authenticated by y

our signature, if the space below is insufficient.

Office/institution	Post held on	From	То	* Pay Band	Nature of
	regular basis			and Grade	duties (in
				pay/ pay scale	detail)
				of the post	highlighting
				held on	experience
				regular basis	required for
					the post
					applied for
				12	

* Important: Pay band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP scheme	From	То
8. Nature of present Temporary or Quasi pe	t employment i.e Adh	noc or	·
9. In case the pres deputation/contract bas	ent employment is he sis, please state-	eld on	*

a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
should be forwarded	fficers on deputation, the applicate by the parent cadre/ department Clearance and Integrity Certificate	nt along with cadre	
cases where a pers	under Column 9 (c) & (d) above on is holding a post on dep ut still maintaining a lien in	utation outside the	
10. If any post held or from the last deputation	n deputation in the past by the appon and other details.	olicant, date of return	
11. Additional details	about present employment:	i a	
Please state whether against the relevant comparison of the relevant compar	nment nent Organization	ne of your employer	
12. Please state wheth the feeder grade or fee	er you are working in the same deder to feeder grade.	epartment and are in	
	ed Scale of Pay? If yes, give the d also indicate the pre-revised sc	30	
14. Total emoluments	per month now drawn		
Basic Pay in the PB	Grade Pay		Total Emoluments
	B Water Aller	W. Barrell	

भारत सरकार

15. In case the applicant belo Pay Scales, the latest salary enclosed	ongs to an organization which slip issued by the Organiza	ch is not following the	e Central Government lowing details may be	
Basic Pay with Scale of Pay and rate of increment	Dearness pay/Interim relief/other allowance etc, (with break up details)		Total Emoluments	
16.A Additional information support of your suitability for		st you applied for in		
(This among other things additional academic qualific experience over and circular/advertisement.	cation (ii)Professional trai			
(Note: Enclose a separate sh	eet, if the space is in suffic	ient)		
16. B Achievements:				
The candidates are reinformation with regard to;	equested to indicate			
(i) Research Publications are projects	nd reports and special	ia.		
(ii) Awards/Scholarships/ o	fficial Appreciation			
(iii)Affiliation with bodies/institutions/societies	the professional and;			
(iv) Patents registered in or for the organization	wn name or achieved	¥1		
(v) Any research/innovative official recognition vi) any	The state of the s			
(Note: Enclose a separate insufficient)	e sheet if the space is			
17. Please state whether deputation(ISTC)/absorptio (officers under Central/Sta eligible for Absorption. Government organizations term contract)	n/Re-employment basis. # te Governments are only Candidates of non-			
# (The option of STC/Absor available only if the va		Talia year		
		भारत सरकार	*	

गिलाय.

mentioned recruitment by STC or Absorption or Reemployment		
18. Whether belongs to SC/ST	=	

I have carefully gone through the vacancy circular/advertisement and I am will aware that the information furnished in the Curriculum vitae duly supported by the documents in respect of essential qualification/work experience submitted by me also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)
Address
Date

CERTIFICATION BY THE EMPLOYER/CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

_	4 4		C.	4 .1	
2	A C	o certi	TIAC	1 1	hat
4.	(1)			ı u	nat.

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt
- ii) His/Her integrity is certified.
- iii) His/Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned



(Employer/Cadre Controlling Authority with Seal)