

No.NEPA/Estt/OAS/215/2021/5481.

Dated 07/08/2021.

**NOTICE INVITING APPLICATIONS(OUTSOURCING)**

Applications are invited from eligible individuals for filling up of one post of Assistant Director (Information Technology) in North Eastern Police Academy, Umsaw, Umiam, Ri-bhoi District, Meghalaya, purely on outsourcing basis for a period of one year from the date of engagement or till attaining the age of 65 years or till regular incumbent joins, whichever is earlier. Pay and other eligibility criteria are given below :

(i)	Name of the Post	Assistant Director (IT)( Group "A" Gazetted) , Non-Ministerial.
(ii)	No. of vacancy	01
(iii)	Remuneration	i. Pay Level-10 in the pay matrix @ Rs. 56,100-1,77,500 (Remuneration for other than retired personnel: Rs. 71808/-i.e. Basic+DA @ 28%). ii. Remuneration for the personnel retired from Govt. service will be fixed as per their "Last pay drawn minus monthly pension before commutation plus Transport Allowance allowed not exceeding the rate applicable to the appointee at the time of retirement".
(iv)	Period/Age	Period of one year from the date of engagement or till attaining the age of 65 years as on 06/09/2021 or till regular incumbent joins, whichever is earlier.
(v)	Educational qualification & Experience(Copy of certificates must be attached)	<b>Essential:</b> (i) Master's Degree in Computer Applications or Master of Science (Computer Science or Information Technology) from a recognized University or Institute; or (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and (iii) Three years' post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.
(vi)	Nature of Duties	He/she will be responsible for taking classes of various training courses run by the Academy. He/she is to assist the Dy. Directors to execute all the training programmes pertaining to basic



	training and other in-service training courses related to computer subjects undertaken by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative works assigned by the authority.
(vii) Other Terms & conditions	<p>i. Paid leave of absence may be allowed@ 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.</p> <p>ii. The contractual appointee shall not be entitled for CGHS, Medical reimbursement etc.</p> <p>iii. Medical facilities to the appointee and his wife including children will be provided in the NEPA hospital only. No referral facility will be extended to appointee and his family members.</p> <p>iv. The contract appointment will not bestow on him any right for claiming regular appointment in the Academy.</p> <p>v. The Academy reserves the right to cancel the entire selection, without assigning any reasons and without incurring any liability thereof.</p> <p>The Competent Authority of NEPA can modify, add, delete and amend/change about terms and conditions.</p>

2. The format of Application form is enclosed herewith. Duly filled-in applications along with copies of all supporting documents including copy of Pension Payment Order issued by the government and copies of educational qualification certificates and experience certificates, should report to the selection board on 06/09/2021 at 1100 hrs for walk in interview/ further course of action. **(No application is required to be sent).**

*Bd 27/8/21*  
 (Bipin Kumar)  
 Addl. Director

Copy to:-

1. AD (IT), NEPA – for uploading in the NEPA website.



Latest  
passport  
size  
photograph

APPLICATION FORM FOR THE POST OF ASSISTANT DIRECTOR(INFORMATION TECHNOLOGY),NEPA PURELY ON OUTSOURCING FOR A PERIOD OF ONE YEAR.

1	Full name ( in Block letters)	:	
2.	Father's name	:	
3.	Date of birth and Age	:	
4.	Nationality	:	
5.	Caste & Religion/Community	:	
6.	Native Place	:	
7.	Educational qualification (Copy of certificates to be attached)	:	
	c) Academic	:	
	d) Others	:	
8.	Experience (Copy of certificates regarding teaching of outdoor subjects and undergone courses etc. must be attached with its brief details)	:	
9.	Post and Department from which retired	:	
10.	Date of retirement (Copy of PPO must be attached)	:	
11.	a) Permanent Address	:	
	b) Address for Correspondence	:	
12.	Phone/Mobile Number	:	
13.	E-mail address	:	
14.	Extra-Curricular activities	:	
15.	Language(s) known	:	
16.	Any other information, if any	:	

It is certified that the information given above is true and correct to my knowledge, I am also aware that if it is found, at any stage, that any of the above information is false and tampered, my candidature will be summarily rejected and I am liable for suitable action.

Date

Signature of candidate