



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy  
भारत सरकार / Govt. of India  
गृह मंत्रालय / Ministry of Home Affairs  
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To,

1. The Director/Director General of IB, CBI, BSF, CISF, ITBP, BPR&D, NSG, SPG, NIA, NCB, NCRB, Assam Rifles, DCPW, SSB, NDRF and SVP NPA, LNIN NICFS, FSLs, CRPF, Re-Settlement, Ministry of Defence
2. The Director General of Police of all States/UTs.
3. The Brig., Dy MS(A) MS Branch, IHQ of Ministry of Defence.
4. Computer Section, NEPA – for uploading on Academy's website

**SUB: INVITING NOMINATIONS FOR VARIOUS GROUP 'A' GAZETTED, NON-MINISTERIAL POSTS & GROUP 'B' NON-GAZETTED, MINISTERIAL POSTS FOR FILLING UP ON DEPUTATION BASIS IN NORTH EASTERN POLICE ACADEMY, UMSAW, MEGHALAYA.**

1. The following posts will be filled up as per details / eligibility conditions given below:

**A. One post of Assistant Director (Information & Technology) Group 'A' Gazetted by Deputation (Including Short Term Contract) in the Pay Matrix Level-10 (₹56,100-1,77,500).**

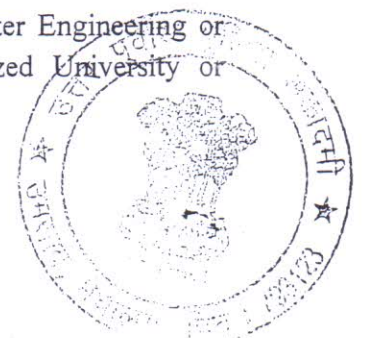
Officers of the Central Government or State Governments or Union Territory administrations or recognized research institutions or Universities or public sector undertakings or semi-governments or statutory or autonomous organizations;

- (A) (i) Holding analogous posts on regular basis in the parent cadre or Department; or
- (ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in Level 8 of the Pay Matrix Level-8 or equivalent in the parent cadre or department; or
- (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in level 7 of the Pay Matrix or equivalent in the parent cadre or department; and

(B) Possessing the educational and other qualifications as follows: –

**Essential**

- (i) Master's degree in Computer Applications or Master of Science (Computer Science or Information & Technology) from a recognized university or Institute; or
- (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology from a recognized University or Institute; and



- (iii) Three years post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.

(C) Job description/ duties attached to the post

Take classes in various training courses run by this Academy. Assist the Deputy Director in executing all the training programmes pertaining to basic training and other in-service training courses related to computer subjects conducted by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative work assigned by the authority.

Selected candidate will have the option to draw their basic pay in the scale of pay of their parent department plus following Allowances admissible during the period of deputation: -

- (i) Deputation Duty Allowance @ 24% on revised basic pay of pay matrix.
- (ii) SDA @ 10% on revised basic pay matrix
- (iii) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.

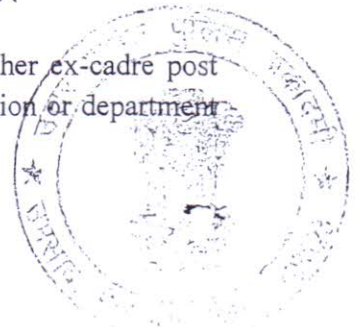
**Note 1:** The period of deputation (including short term contract) including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

Application as per prescribed bio-data should reach the undersigned within 60 days from the date of circulation / publication of advertisement in the Employment News, along with last 5 years' confidential reports duly attested by an officer not below the rank of Deputy Secretary to the Govt. of India or equivalent. It is requested to kindly confirm as to whether there is any vigilance case and disciplinary proceedings either pending or contemplated against the applicant. Applications which are not accompanied by the relevant particulars or otherwise incomplete or received after the last is over, will not be entertained. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

**B. One post of Superintendent Group 'B' Non-Gazetted, Ministerial by Transfer on Deputation in the Pay Matrix Level-6.**

- (a) Officers under the Central Government;
  - (i) Holding analogous post on regular basis; or
  - (ii) With five years' regular service in the scale of pay of PB-1 ₹5,200-20,200/- with Grade Pay of ₹2800/-(Level-5) or equivalent.
  - (iii) With ten years' regular service in the scale of pay of PB-1 ₹5,200-20,200/- with Grade Pay of ₹2400/-(Level-4) or equivalent; and
- (b) Possessing three years' experience in administration & establishment matter

**Note 1:** Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years





The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications

Selected candidate will have the option to draw their basic pay in the scale of pay of their parent department plus following Allowances admissible during the period of deputation: -

- (i) Deputation Duty Allowance @ 10% on the revised pay matrix as per rule.
- (ii) SDA @ 10% on the revised pay matrix as per rule.
- (iii) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.

**Job description/ duties attached to the post: -**

The Superintendent is the in-charge of office establishment comprising various sections and other duties assigned by the higher authority from time to time. He will report to Deputy Director (Adj.).

3. Application as per prescribed bio-data should reach the undersigned within 60 days from the date of circulation / publication of advertisement in the Employment News, along with last 5 years' confidential reports duly attested by an officer not below the rank of Deputy Secretary to the Govt. of India or equivalent. It is requested to kindly confirm as to whether there is any vigilance case and disciplinary proceedings either pending or contemplated against the applicant. Applications which are not accompanied by the relevant particulars or otherwise incomplete or received after the last is over, will not be entertained. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

*BK*  
 25/9/19  
 (Bipin Kumar)  
 Addl Director



**BIO-DATA/CURRICULUM VITAE PROFORMA**

1. Name and address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry in to service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possessed by the officer
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience

