

Annexure - I


"SCHEDULE"

1.	Name of the post.	Stenographer Grade-I
2.	Number of posts	02* (2019) * Subject to variation dependent on workload
3.	Classification	General Central Service, Group 'B' Non - Gazetted, Ministerial
4.	Pay Band and Grade Pay or Pay Scale	Level - 6 of Pay Matrix
5.	Whether Selection Post or Non-selection Post	Non-selection
6.	Age limit for direct recruits	Not applicable
7.	Educational and other Qualification required for Direct Recruits	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not applicable
9.	Period of probation, if any;	Two years
10.	Method of recruitment, whether by direct recruitment or by promotion or deputation/absorption and percentage of the vacancies to be filled up by various methods	By promotion failing which by deputation.
11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.	<p>Promotion: - Stenographer Grade - II, in the revised pay Level - 4 with 10 years regular service in the grade.</p> <p>Note 1 - The officers who are being considered for promotion shall have undergo some professional training in any Central Government Institution for one week.</p> <p>Deputation: Officers under the Central Government; (i) Holding analogous post on regular basis in the parent cadre or department; or With ten years regular service in the in the revised pay Level - 4 with 10 years regular service in the grade or equivalent.</p>

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		<p>Note 1- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for by promotion.</p> <p>Note 2- Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organizations/ departmental of the Central Govt. shall be three years.</p> <p>The maximum age limit for appointment by deputation shall not be exceeding 56 years, as on the closing date of receipt of applications.</p>
12.	If a departmental promotion committee exists, what is its composition	<p>Departmental Promotion Committee (for consideration confirmation and Promotion) Consisting of :-</p> <p>(i) Addl. Director, North Eastern Police Academy, Shillong - Chairman</p> <p>(ii) Joint Director, North Eastern Police Academy, Shillong - Member</p> <p>(iii) Deputy Director, North Eastern Police Academy, Shillong - Member.</p>
13.	Circumstances in which UPSC consulted in making recruitment.	<p>Consultation with Union Public Service Commission is not necessary.</p>

Name, addresses and telephone numbers of the: Ministry's representatives with whom those Proposal may be discussed, if necessary for Clarification/ early action.


Deputy Director (Adjutant),
North Eastern Police Academy,
Umsaw, Umiam
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Phone: 0364-2572028

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Annexure-III

RECRUITMENT RULES

1. a) Name of the Post : Stenographer Grade-I
b) Name of the Ministry/ Department : North Eastern Police Academy
Ministry of Home Affairs
Umsaw, Ri-Bhoi District,
Meghalaya.
2. Reference No. in which Commission's : Nil
3. Date of Notification of the original rules & : G.S.R.784(E) dated 27/11/2013
Subsequent amendments

Col No.	Provision in the approved rules	Revised provision proposed	Reasons for the revision proposed
1.	Stenographer Grade-I	Stenographer Grade-I	No change
2.	02* (2013) * Subject to variation dependent on workload	02* (2019) * Subject to variation dependent on workload	Year of amendment.
3.	General Central Service, Group 'B' Non - Gazetted, Ministerial	General Central Service, Group 'B' Non - Gazetted, Ministerial	No change
4.	Pay Band-2 (Rs.9300-34,800) plus grade pay of Rs. 4200/-	Level - 6 of Pay Matrix	As per 7 th CPC.
5.	Selection	Non- selection	In order to open the promotional avenues of the feeder posts of departmental candidates as per guidelines of DoP&T, O.M. No.AB.14017/48/2010-Estt(RR) dated 31/12/2010, sub-para 3.11.2 issued from time to time.
6.	Not applicable	Not applicable	No change
7.	Not applicable	Not applicable	No change
8.	Not applicable	Not applicable	No change
9.	Two years	Two years	No change
10.	(i) Fifty percent by promotion (ii) Fifty percent by deputation.	100% by promotion failing which by deputation.	Despite our best efforts to get the candidates for deputation as per existing RRs, we could not get any suitable candidate for the same. Moreover, there is two posts of Steno-II as feeder posts.

27/11/19

