

उत्तर पूर्वीय पुलिस अकादमी /North Eastern Police Academy
 भारत सरकार / Govt. of India
 गृह मंत्रालय / Ministry of Home Affairs
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No.NEPA/Estt-38/Apptt(AD-IT)/2013/15970 .

Dtd. Umsaw, the 7 Jan, 2018. .

To,

1. The Director/Director General of IB,CBI,BSF,CISF,ITBP,BPR&D,NSG,SPG,NIA,NCB,NCRB, Assam Rifles,DCPW,SSB,NDRF and SVP,NPA.
2. The Director General of Police of all States/UTs.
3. The Computer section for uploading the advertisement in the NEPA website. *Facebook page*

Sub:- Inviting Nominations for Two posts of Assistant Director (Information Technology) in the Pay Matrix Level-10 (Rs.56,100-1,77,500). will be filled up (i) 50 by composite method [Deputation, Including Short Term Contract (ISTC)] plus promotion; and (ii) 50% by deputation including Short Term Contract

Sir/Madam,

Two posts of Assistant Director (Information Technology) in the Pay Matrix Level-10 (Rs. 56,100-1,77,500). will be filled up (i) 50 by composite method [Deputation, Including Short Term Contract (ISTC)] plus promotion; and (ii) 50% by deputation including Short Term Contract as per details/ eligibility conditions given below:-

Deputation (Including short-Term Contract)/Promotion:

Officers of the Central Government or State Governments or Union territory administrations or recognized research institutions or Universities or public sector undertakings or semi-Governments or statutory or autonomous organizations:

(A)(i) holding analogous post on regular service in the parent cadre or department;

or

(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in **level 8 in the pay matrix** or equivalent in the parent cadre or department;

or

(iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in **level 7 in the pay matrix** or equivalent in the parent cadre or department;

and

(B) Possessing the educational and other qualifications as follows:

Essential:

(iv) Master's Degree in Computer Applications or Master of Science (Computer Science or Information Technology) from a recognized University or Institute;

or



- (v) Bachelor or Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and
- (vi) Three years' post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.

Note 1: The Departmental Computer Programmer in level 7 in the pay matrix with three years' regular service in the grade will also be considered along with outsiders and in case he is selected for appointment to the post, the post shall be deemed to have been filled up by promotion.

Note 2: Period of deputation (ISTC) including period of deputation (ISTC) in another Ex-Cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.


Allowances

- (i) Trg. Allowance (inclusive Deputation Duty Allowance) @ 24% on the pay matrix as per rule.
- (ii) SDA @ 10% on the pay matrix
- (iii) Transport Allowance as per slab & other facilities like Rent free accommodation, Medical, Education, Welfare etc.

Application along with bio-data should reach the undersigned within 60 days from the date of circulation along with last 5 years' confidential reports for the above mention. While forwarding applications it may kindly be confirmed whether there is any vigilance case and disciplinary proceedings either pending or contemplated against any of the applicants. Applications which are not accompanied by the relevant particulars or otherwise incomplete or received after the last is over, will not be entertained. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

It is requested that the application with full Bio-data and service particulars along with complete confidential reports for last 5 years of the incumbent who can be spared in the event of selection may kindly be sent to this Academy within 60 days from the date of publication. While forwarding the applications it may kindly be verified and certified that the particulars furnished by the officers are correct and that no disciplinary case is pending or contemplated against the incumbent (Bio data proforma/Format enclosed).

The incumbent who applies for the post will not be allowed to withdraw his candidature.


(Kala Ramachandran, IPS)
Director



BIO-DATA PROFORMA

1. Name and address in block letter :
2. Date of Birth (in Christian era) :
3. Date of retirement under Central/State Govt. rules:
4. Educational Qualifications
5. Whether Educational and other qualifications required for the post are satisfied.
(If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualification/Experience
Required

Qualification/Experience
possessed by the officer

- Essential (1)
(2)
(3)
(4)

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of Employment, in chronological order, enclosed a separate sheet, duly authenticated by your signature, if the space be is insufficient.

Office	Instt.	Orgn.	Post held	From	To	Scale of pay and pre-revised basic pay, revised Pay Matrix	Nature of duties.

8. Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent.
9. In case the present employment is held on deputation/contract basis please state
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract.
 - (c) Name of the parent office/organization to which you belong
10. Additional details about present employment

Please state whether working under

 - (a) Central Govt.
 - (b) State Govt.
 - (c) Training/Institutions recognized by State/Central
 - (d) Recognized Universities
 - (e) Autonomous Organization/Public Sector Undertaking
11. Are you in revised scale of pay. If yes, give the date from which the revision took place also indicate the pre-revised scale.
12. Total emoluments per month now draw.



13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belongs to SC/ST/OBC
15. Remarks

Date

Signature of the candidate

- (i) It is certified that no vigilance case is pending/contemplated against the applicant and he is clear from vigilance angle.
- (ii) Integrity of the applicant is certified.
- (iii) It is certified no minor/major penalty has been imposed upon the officer during the last 10 years/ a list of major/minor penalties imposed upon the officer during the last 10 years is enclosed herewith.
- (iv) ACR dossier, original/attested photocopies of the ACRs of the applicant for the last 5 years are enclosed herewith.
- (iv) It is certified that the particulars furnished by the officer are correct.

(Head of the Department)

