



NORTH EASTERN POLICE ACADEMY

**GOVERNMENT OF INDIA
MINISTRY OF HOME AFFAIRS
UMSAW, UMIAM – 793 123:
MEGHALAYA**

**SYLLABUS FOR INDOOR TRAINING OF 44TH
BASIC COURSE**

(DYSP [PROB], CADET SUB-INSPECTORS)

SOCIAL SCIENCE

	PERIODS	MARKS
I. MODERN INDIA & ROLE OF POLICE	20	50
II. CRIMINOLOGY	45	50
III. HUMAN BEHAVIOUR & POLICE ATTITUDE	45	100
IV. MANAGEMENT CONCEPTS & TECHNIQUES	50	50
V. CONSTITUTION OF INDIA & HUMAN RIGHTS	45	50
VI. HINDI	30	50
TOTAL	235	350

POLICE SCIENCE

	PERIODS	MARKS
VII. POLICE ORGANIZATION & ADMINISTRATION	60	100
VIII. POLICE MANUAL	50	50
IX. POLICE STATION MANAGEMENT & CRIME CONTROL	95	100
X. MAINTENANCE OF LAW & ORDER	100	100
XI. INVESTIGATION & PREPARATION OF CASE DIARIES*	115	150
XII. FORENSIC SCIENCE	90	100
XIII. FORENSIC MEDICINE & FIRST AID	50	50
XIV. COMPUTER	60	100
TOTAL	620	750

LEGAL STUDIES

	PERIODS	MARKS
I. INDIAN PENAL CODE	90	100
II. CRIMINAL PROCEDURE CODE	90	100
III. INDIAN EVIDENCE ACT	60	50
IV. MINOR ACTS	60	100
TOTAL	300	350
GRAND TOTAL	1155	1450

Note : * 65 periods for Investigation

*30 periods only for Simulation Exercises.

*20 periods for Writing of Case Diaries/ Reports.

**** Those who have passed hindi in Xth std need not attend the class**

CONTENTS

Sl. No	Subject	Page No.
<u>SOCIAL SCIENCE</u>		
1.	Modern India & Role Of Police	1
2.	Criminology	2
3.	Human Behaviour & Police Attitude	3
4.	Management Concepts & Techniques	4
5.	Legal Jurisprudence, Constitution of India & Human Rights	5-6
6.	Hindi	7
<u>POLICE SCIENCE</u>		
7.	Police Organization & Administration	8-9
8.	Police Manual	10
9.	Police Station Management & Crime Control	11-13
10.	Maintenance Of Law & Order	14-16
11.	Investigation & Preparation Of Case Diaries*	17-18
12.	Forensic Science	19-20
13.	Forensic Medicine & First Aid	21
14.	Computer	22
<u>LEGAL STUDIES</u>		
15.	Indian Penal Code	23-24
16.	Criminal Procedure Code	25
17.	Indian Evidence Act	26
18.	Minor Acts	27-28
EXPERIENCE SHARING		29

SOCIAL SCIENCE

MODERN INDIA & ROLE OF POLICE

Periods – 20

Marks – 50

Sl. No	Topic	Session
I.	Social structure and Crime	2
II.	Role of Police in welfare state.	2
III.	Changes in Social Structure and Public expectation and their Impact on Police Working - need for behavioral changes in the Police work -Transformation to service orientation Professionalism in Police functioning, Code of conduct for police	4
IV.	Role of Police in Maintenance of Public Order, Prevention and Detection of crime	4
V.	Caste & Communal Polarization & Role of Police	2
VI.	Internal Security – Threats posed by insurgency, extremism & terrorism	2
VII.	Criminal Nexus with Different segments of Establishment & Public	2
VIII.	Police Reforms	2
	<i>Total Number of Sessions</i>	20
	<i>Progressive Total Number of Sessions</i>	20

CRIMINOLOGY

Periods – 45

Marks – 50

Sl. No	Topic	Session
I.	Concept of crime, types of crime and criminals & role of Police in prevention of crime	3
II.	Criminogenic factors: - Psychological, Economical, Political & Social	5
III.	Juvenile delinquency its causes and role of Police in reformation of juvenile delinquents	3
IV.	Deviance - Individual, Collective & Gangsterism	2
V.	Organized Crimes, white collar crimes	2
VI.	Vices - Gambling, Alcoholism, Prostitution & rehabilitation, Drugs abuse and de-addiction	3
VII.	Emerging trends in crime	2
VIII.	Penology: -Theories of punishment, Prisons, Correctional and reformation theories, Probation, Parole, Correctional institutions and correctional administration	10
IX.	Recidivism and measures to discourage the same	2
X.	Criminal Justice System-Inter organization co-ordination & co-operation	2
XI.	Victimology: - Concept & Objective, Compensation & Rehabilitation, Coordination & Cooperation with Government & Non-Government Institutions and Groups Engaged in Social Reforms	5
XII.	Concepts of Community Policing	1
XIII.	Police-Public Partnership	1
XIV.	Community Policing and Prevention of Crime	2
XV.	Best Practices in Community Policing (guest faculty from in-service course if possible)	2
	<i>Total Number of Sessions</i>	45
	<i>Progressive Total Number of Sessions</i>	115

HUMAN BEHAVIOUR & POLICE ATTITUDE

Periods –45

Marks –100

Sl. No	Topic	Session
I.	Understanding Human Behaviour -	
	(i) Understanding Human Behaviour and Role of Police	4
	(ii) Socio- Psychological and Cultural factors influencing behaviour	2
	(iii) Development/ Theory of Personality	5
	(iv) Perception, Temperament Attitudes and Behaviour	4
	(v) Ethics & Value System	2
	(vi) Stress and dealing with stress	3
	(vii) Evaluation of Personality	3
II.	Motivation -	
	(i) Personal & Environmental factors	2
	(ii) Theories of Motivation	8
III.	Formal and informal groups –Group behavior, changing pattern of small groups and their functions and crowd psychology	5
IV.	Leadership – Concept, Traits& Style of Leadership	5
V.	Image Building and its importance in police functioning	2
	Total Number of Sessions	45
	Progressive Total Number of Sessions	115

MANAGEMENT CONCEPT & TECHNIQUES

Periods – 50

Marks – 50

Sl. No	Topic	Session
I.	Concept of Management - (i) Management Roles and Leadership functions. (ii) Leadership qualities - Innovation and creativity	2 2
II.	Organizational Behaviour - (i) Individual in organization. (ii) Image Building & Self Perception. (iii) Interpersonal Effectiveness. (iv) Group Dynamics, Inter Group Relationship and Team Building (v) Transactional Analysis (vi) Individual & Personality Factor in relationship management (vii) Communication - Oral, written, non-verbal; Barriers in Communication and measures to overcome these (viii) Art of Listening, empathy in communication and skill in giving effective feedback (ix) Controlling 'Anger' and 'Aggression' at work	2 3 2 4 2 2 5 1 1
III.	Managerial skills - (i) Time management (ii) Conflict Management (iii) Negotiation Skill (iv) Media Management - Dealing with the Media. General Principles and Legal Context - media Briefing: Criteria and timing. Do's & Don'ts (v) Managing Change in Organization	2 2 2 2 2
IV.	Self-Awareness -Understanding self and Dimensions of 'Self'	3
V.	Personnel Management and performance appraisal Managing conflicts (i) Senior - subordinate (ii) Inter-personal (iii) Inter-departmental (iv) Intra Departmental	5
VI.	Conflict resolution in police Handling Students, Youth, Organized labour, Radicals, etc.	2
VII.	Human Resource Development in Police Counseling skills and Interpersonal feedback Developing subordinates; Training and Development Strategies	4
Total Number of Sessions		50
Progressive Total Number of Sessions		165

LEGAL JURISPRUDENCE, CONSTITUTION OF INDIA & HUMAN RIGHTS

Periods – 45

Marks – 50

Sl. No	Topic	Session
I.	CONSTITUTION -	
	i) Introduction to the Constitution of India	2
	ii) Concept of Rule of law	1
	iii) Fundamental Rights (Article 12 to 35)	6
	iv) Directive Principles of State Policy (Article 36 to 51) & Fundamental duties	1
	v) Restriction on Rights of Police (Article 33), Article 226, Service under union and States (Articles 308 to 311), Powers & Privileges of MPs & MLAs (Articles 105, 194), Schedule 7 –central, state and concurrent lists	5
		15
II.	HUMAN RIGHTS -	
	i) Concept of Human Rights & its importance	2
	ii) Universal Declaration of Human Rights, 1948 International Covenant on Civil and Political Rights, 1966 Human Rights under the Constitution of India Protection of Human Rights Act, 1993 (Sections 2,3,4,5,12,13,14)	2 3
	iii) Important Court Judgments on the issue of Human Rights & departmental instructions regarding treatment of victim of crime, complainant, witness and accused	
	iv) Functions & powers of National Commissions for Human Rights, Scheduled Castes & Scheduled Tribes, Women, Children, Minorities	3
	v) Guidelines of NHRC relating to Police investigations in Custodial crimes	2
	vi) Human Right violation - case studies.	4
	vii) Treatment of offender under custody	2
	viii) Custodial violence.	2
		20
III.	LEGAL JURISPRUDENCE -	
	i) Introduction to Jurisprudence & legal theory - principles of natural justice - concept of justice	2

	ii) Administration of Justice - Civil & Criminal Justice system.	2
	iii) Legal Concepts - Mens rea, burden of proof, benefit of doubt, evidence and proof.	2
	iv) Inquisitorial and accusatorial system of criminal justice administration.	2
	v) Interpretation of statutes.	2
		10
	<i>Total Number of Sessions</i>	45
	<i>Progressive Total Number of Sessions</i>	210

हिन्दी (HINDI)

Period Allotted – 30

Full Marks – 50

क्रमांक	पाठ्यक्रम	
1.	हिन्दीवर्णमाला क. स्वर एवंमात्राएँ ख. व्यंजन ग. बारहखड़ी अभ्यास	
2.	शब्दरचना, संयुक्ताक्षर अभ्यास	
3.	वाक्य रचना क. सकारात्मकवाक्य ख. नकारात्मकवाक्य ग. प्रश्नवाचकवाक्य घ. गणनाऔरमात्रा सूचकवाक्य अभ्यास	
4.	बोलचालमेंअभिवादन के वाक्य अभ्यास	
5.	काल (वर्तमान काल, भूतकाल, भविष्यत् काल) अभ्यास	
6.	संज्ञा, सर्वनाम, क्रिया, विशेषण, क्रियाविशेषण अभ्यास	
7.	वचन अभ्यास	
8.	लिंग अभ्यास	
9.	वाच्य क. कृर्तवाच्य ख. कर्मवाच्य अभ्यास	
10.	कारक अभ्यास	
11.	पत्र लेखन अभ्यास	
Total Number of Sessions		30
Progressive Total Number of Sessions		240

POLICE SCIENCE

POLICE ORGANISATION & ADMINISTRATION

Periods – 60

Marks – 100

Sl. No	Topic	Session
I.	Role of the Central Government in Police Work. Articles 246 and 355 and Schedule VII (List 1, entries 8 and 65) of the Constitution of India	2
II.	Central Police Organization & Institutions: - Aims and Objectives IB, R&AW CBI (Delhi Special Police Establishment Act, Interpol), NIA BPR&D, NCRB, NICFS NPA, NEPA CRPF, BSF, ITBP, SSB, Assam Rifles RPF, CISF SPG, NSG, NCB Other Training Institutes - CDTS Central forensic Institute: - Central Forensic Science Laboratory, Central Finger Print Bureau.	8
III.	Indian Armed Forces including Territorial Army & N.C.C.	1
IV.	Structure & the Role of Different Levels of Police Set-up – (i) State Police Organization (State Level, Range Level, Commissionerate System (ii) District level, Sub-division/Circle level, Police Station level) – Functioning of different wings of district police– District Intelligence Branch, District Enforcement Branch, SP office, Police Lines, District Traffic Wing, Telecommunication Unit etc.	2 4
V.	Organization & Functions of Special Units: SCRB, Fingerprints Bureau, CID, State Crime Branch, Women Police, Railways Police, Police Telecommunication, Traffic Police & Highway Traffic Police, State Forensic Science Laboratory, Armed Police, Home Guards and Civil Defence, Special Police Officer, Indian Reserve Battalions, State Police Academy, State Commando Unit, Police Headquarters, State Vigilance Bureau, Fire Services, Home Department, Mounted Police, Police Transport, Village Voluntary Forces.	5
VI.	Prosecution Agency and Court duties. Directorate of Prosecution and its relation with Police.	2
VII.	Directorate of Coordination: Police Wireless & Computers.	2
VIII.	Civil Defence Set-up	1

IX.	Administration (i) Administrative set-up of the Central Govt. (ii) Administrative set-up of the State Govt. (iii) Local Self Government (Urban & Rural) (iv) District and Sub-divisional administrative set-up, Relation of Police with Revenue Officers, Judiciary, Prosecution Agency & Health Officers. (v) Rank, Badges, Flags, Stars, Insignia of vehicles of dignitaries, police, civil, military and judicial officers (vi) Role of Non-Governmental Organizations	1 1 1 2 1 1
X.	Police Conduct and Service Matters (i) Legislation Police Act 1861, 1888, 1949 Police Forces (Restriction of Rights) Act 1996 Police (Incitement of Dissatisfaction) Act 1922 (ii) Accounts Maintenance of Accounts, Control of Budget, Procurement and Maintenance of Clothing, Equipment, Arms and Ammunition -- Medical facilities and Reimbursement (iii) Administration (a) Conduct Rules (b) Internal Administration of Police including Recruitment and Training, Powers of Superintendent of Police / Sub-Divisional Police Officers in matters of Rewards and Punishment. Morale and Discipline. Orderly Room. Leave Rules (c) Disciplines and Appeal Rules. (d) Procedure for holding Department Enquiries. (e) Welfare of Policemen - Housing, Family etc. (f) Pay and Allowances. (g) Transfers and Promotion Policy. (h) Rewards and Decorations. (i) Maintenance of Service Records.	5 4 2 2 2 2 1 1 1 1 1 1
XI.	Supervision of Police Station - <i>visits</i> and Inspections	3
XII.	Inspection of Lines and Police Residential Colonies	1
	Total Number of Sessions	60
	Progressive Total Number of Sessions	300

POLICE MANUAL

Periods – 50

Marks – 50

Sl. No	Topic	Session
A.	Part I Rules 3-8, 16, 24, 25, 26, 38, 44, 45, 57-59, 62, 63, 67, 77-83, 85, 86, 90, 91, 105	50
B.	Part II Rules 23, 34-36, 40, 42, 46, 61, 65, 69, 72, 88, 90, 101, 119, 123, 179, 195, 196, 203, 205, 218	
C.	Part III Rules 2, 4, 11, 12, 13, 13A, 16, 18, 24, 30, 34, 39, 40, 43, 45, 52-55, 57, 59, 61, 65-69, 73, 74, 75, 88, 90, 97, 101, 104, 105, 109, 133, 134, 141, 293, 294, 296, 343, 351A	
D.	Part IV Rules 1-7, 9, 12, 13, 22, 28, 29, 36, 37, 40, 53, 57, 58, 60, 63- 65, 114, 118, 125	
E.	Part V Rules 30, 31, 32, 33, 35, 36, 37, 38, 39, 40, 41, 44, 46, 50, 51, 52, 53, 54, 55, 56, 57, 60, 62, 63, 64, 65, 66, 67, 68, 69, 71, 72, 75, 77, 79, 80, 82, 83, 84, 85, 86, 90, 95, 97, 102, 110, 111, 112-115, 122,123, 124, 125-127, 131-133, 188, 189, 191, 192, 193, 194, 197, 200, 201, 204, 205, 207, 210, 210A, 214, 218-225, 228, 229,230 F.V.C.N.B 231-244	
	<i>Total Number of Sessions</i>	50
	<i>Progressive Total Number of Sessions</i>	350

POLICE STATION MANAGEMENT & CRIME CONTROL

Periods – 95

Marks –100

Sl. No	Topic	Session
I.	<p>General Functioning of the Police Station</p> <p>(i) Police Station- broad features of day to day functioning of the Police Station in respect of prevention of crime & maintenance of law and order</p> <p>(ii) Responsibilities and Powers of the officer in-charge of a Police Station</p> <p>(iii) Role as a manager of human and material resources of police station and response to the needs of various stakeholders and accountability</p> <p>(iv) Duties and responsibilities of SIs & ASIs</p> <p>(v) Supervision of work of Constables/Head Constables at PS</p> <p>(vi) Maintenance of Govt. building, properties of Police Station - Care and Custody of Arms & Ammunition</p> <p>(vii) Maintenance of lock-up in Police Station and escorting the accused as per directives of the Supreme Court and NHRC</p> <p>(viii) Maintenance & disposal of Case property Welfare of police personnel and their families</p> <p>(ix) Maintenance of Records and Registers at Police Station</p>	20
II.	<p>Importance of Crime & Criminal Records.</p> <p>(i) Types of Records on Crime & Criminals.</p> <p>(ii) Analysis & Use of Records in Crime Prevention & Detection.</p> <p>(iii) Computerization of Crime Records and its importance</p> <p>(iv) Records Related to maintenance of Public order & Traffic.</p> <p>(v) Inspection, Scrutiny and Planning of Records.</p> <p>(vi) Police station records - various registers and their utility</p> <p>(vii) General rules as to maintenance of records and registers at Police Station as per State Police Rules/Regulations</p> <p>(viii) Procedure of making entries in different records and registers</p>	<p>2</p> <p>1</p> <p>1</p> <p>2</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p>
III.	<p>Prevention of Crime</p>	

(i) Concepts of Prevention of Crime- Methods/Techniques and strategies	2
(ii) Beats systems -Beat system in Urban and Rural areas, planning, deployment, checking and supervision. Introduction to Electronic beat.	6
(iii) Patrol and pickets	2
(iv) Collection of Criminal Intelligence -Art & Crafts, Motive of giving information to Police- Recorded sources of information- deployment and maintenance of sources/ informers and agents: Intelligence on Property Offenders & Anti-Social Elements, Public co-operation in aid of collection of Criminal Intelligence, Do's & Don'ts.	4
(v) Dissemination of criminal intelligence, Observation skills	2
(vi) Surveillance - Purpose & Objectives	4
Techniques of Surveillance	
(a) Surveillance & check on Property Offenders.	
(b) Surveillance & check on Anti-social elements.	
(c) Surveillance Equipments: An introduction.	
(d) Surveillance on Suspects & Foreigners	
(vii) Legal provisions and procedure- directions of the courts on manner of surveillance.	2
(viii) Checking of Criminals.	2
(ix) Supervision over Crime prevention measures & Optimization of Resources.	2
(x) Prevention of Dacoity, Robbery & Organized Crime.	2
(xi) Village visits and its importance in Prevention of Crime	2
(xii) Preventive measures under Sections 106,107,109,110,133,145, 149-153 Cr.PC, and preparation of report for initiating preventive action	4
(xiii) Preparation of History Sheet, Personal File, BC Roll	2
(xiv) Hue & Cry notices, Strangers roll, information sheets, etc.	2
(xv) Dealing with parole jumpers (The Good conduct of Prisoners Probation Release Act 1926, Section 2 to 8).	2
(xvi) Dealing with Bail Jumpers & Proclaimed Offenders (Police Station Record and proceedings)	1
(xvii) Prevention of special types of crime like dacoity & burglary, Cancellation of bail	1
	1

	(xviii) Forfeiture of Property earned through crime (Provisions of NDPS Act, and Prevention of Money Laundering Act and role of police in PMLA)	
	(xix) Crime Record Management and its utilization including Computer Records, CCTNS for prevention of crime	2
	(a) Crime Mapping and Analysis	2
	(b) Community Policing to aid prevention of crime	
IV.	Wireless Telecommunication -	
	(i) Definition	
	(ii) Basic concepts & Importance of telecommunication network Types of equipment used	
	(iii) Importance and function of WAN Phonetic alphabets	
	(iv) Some important standard phrases	
	(v) Do's and Don'ts of wireless communication Priority of messages	
	<i>Total Number of Sessions</i>	95
	<i>Progressive Total Number of Sessions</i>	445

MAINTENANCE OF LAW AND ORDER

Periods – 100

Marks – 100

Sl. No	Topic	Session
I.	Concepts & importance of Public Order & Preservation of Peace	2
II.	<p>Crowd and Unlawful Assemblies -</p> <p>(i) Crowd psychology, Joint Liability, Common intention, unlawful assembly.</p> <p>(ii) Principles of crowd control and response strategies, preventive measures, Collection of intelligence, Regulatory measures, analysis of crowd behaviour, Counseling and mediation.</p> <p>(iii) Use of less lethal methods, force and Police firing.</p> <p>(iv) Broad principles of Riot Control Schemes</p> <p>(v) Arrangements for fairs/ melas and for festivals</p> <p>(vi) Election bandobast</p> <p>(vii) Large Scale Bandobast & Bandobast Scheme.</p> <p>(viii) Mobilization & Deployment of Forces -Home Guards, Paramilitary force, method of coordination and cooperation</p> <p>(ix) Problems of mobilization, command and control</p> <p>(x) Handling communal problems / violence</p> <p>(xi) Records, check & surveillance of Anti-Social elements.</p> <p>(xii) Judicial enquiries: Broad features of Commission of Enquiries Act 1952. Some important findings of the Commissions of Enquiry relating to Police</p>	<p>2</p> <p>3</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>2</p> <p>3</p>
III.	<p>A. Internal Security</p> <p>Introduction to internal security and threats to internal security including non-traditional internal security concerns, prevailing scenario, agencies involved</p> <p>(i) Various types of extremism including Left Wing Extremism, Militancy, Insurgency, Terrorist activity and religious fundamentalism (case studies to be discussed)</p> <p>(ii) Counter measures, strategy, and tactics to deal with terrorism, insurgency and left wing extremism</p> <p>(iii) Internal security schemes</p> <p>(iv) Preparation of reports for action under NSA</p>	<p>20</p> <p>1</p> <p>4</p> <p>2</p>

	(v) Collection of Intelligence in context of internal security (Case Studies of successful and unsuccessful cases)	2 2
	(vi) Handling Urban Terrorism, hostage situations	2
	(vii) Counter Terrorism and Counter Insurgency operations	2
	(viii) Combating Organized Criminals	2
	(ix) Records of Law & Order.	2
		1
IV.	B. VIP Security	20
	(i) General Principles of VIP Security including Advance Security Liaison, Access control and Anti-sabotage check	4
	(ii) Assessment of threat perception.	
	(iii) VIP Security & Bandobast Scheme	2
	• at place of stay	4
	• at a public rally	
	• during movement by road including convoy arrangements	
	• at helipad/airport	
	(iv) safeguarding vital installations	
	(v) Use of security related equipment	2
	(vi) Security & threatened persons.	2
	(vii) Planning & Development for Security Duties	2
	(viii) Foreigners – Registration and watch.	2
	(ix) Protection of information & documents	1
		1
V.	C. Traffic Regulation and Management	
	(i) Concepts, Principles and techniques of traffic management including engineering, education and enforcement.	2
	(ii) Road Safety education and Awareness	2
	(iii) Traffic Control Devices, Road signs, Road markings, Speed Breakers, Traffic signals, Area traffic control system, removal of environment barriers.	2
	(iv) Handling equipments used in enforcement of traffic laws, Radar Gun, Breathalyzer, axle load weighing, auto exhaust emission analyzer, etc.	2
	(v) Traffic Drill-Principles of Traffic control, manual control by hand drill, two three multiphase traffic control through road drill	2
		2

	(vi) Traffic Laws & Rules, Preparation of challan for important traffic offences	2
	(vii) Third party insurance, Motor accident Claims, Solatium Scheme, 1989	2
	(viii) Traffic beats & patrol, Traffic Survey.	
	(ix) Coordination with other agencies	
	(x) Importance of Computerization of Traffic related Records	
VI.	D. Relief & Disaster Management	
	(i) Emergencies- Cyclone, Flood, Earthquakes	1
	(ii) Response and strategies	2
	(iii) Road, Rail, Air Accidents & Police	1
	(iv) Evacuation, Fire Fighting etc.	1
	(v) Coordination with other Departments	1
	(vi) Provision of Relief and Essential Services	1
	(vii) Planning and Organization of Rescue and Relief	2
	(viii) CBRN	1
	<i>Total Number of Sessions</i>	100
	<i>Progressive Total Number of Sessions</i>	545

INVESTIGATION & PREPARATION OF CASE DIARIES

Periods – 115

Marks – 100

Sl. No	Topic	Session
I.	A.INVESTIGATION	
	Introduction to investigation- General principles and steps in investigations	2
	Core skills of an Investigating Officer	1
	Information and Investigation: Legal Aspects Sec -154 to 176 Cr.PC. relevant provisions of State Police Rules	10
II.	Registration of FIR and Scene of Crime :	
	(a) Registration of FIR [Sec 154. 155 Cr PC.] including practical exercise	3
	(b) Scene of Crime & its preservation: Inspection & Guarding of SOC-Visit of SOC by Scientific Experts	2
	(c) Recording-Photography-Sketching and Plan drawing - Note Taking- Location and Identification of evidence	5
	(d) Handling, Lifting, Packing, Labeling and sealing of exhibits, Forwarding of exhibits and letter for advice (The topic will be taken in Forensic Science)	2
	(e) Maintaining chain of custody of the exhibits & their production before trial court	1
	(f) Collection of evidence & Securing Help of Experts, use of dog squad	
	(g) General Principles of Investigation - Multi disciplinary approach.	2
III.	Examination of Suspects & Accused & recording of statement of witnesses	5
IV.	Role of Intelligence in Investigation	2
V.	Collection of Documentary evidence, property, and material objects Search and Seizure including preparation of Search memo, Seizure list /memo[Sec 99, 100, 102,165 and 166 Cr. PC.- Sec. 61 to 90 of Indian Evidence Act.]	5
VI.	Enquiries and coordination with other Police Station	2
VII.	Inquest [sec 174 to 176 Cr. Pc] – Preparation of Inquest report [in prescribed format] - Observation and directions of NHRC	2

VIII.	Identification-Recording of physical features, principles regarding identification of a person-Test Identification Parade of person and property (Relevant Sections of Identification of Prisoner's Act)-Antecedent Verification (Relevant provisions of State Police Rules / manual)	3
IX.	Arrest -Custody - Remand -Bail Preparation of Custody memo - Forwarding Report - [Sec 41 to 60, 167, 436, 439CrPc], Arrest memo, Remand Application, Bail Bond, Information sheets, Notice under 160 Cr.PC, Instructions regarding use of handcuff.	5
X.	Filing of Charge Sheet and Final Report Entry about investigation in relevant record/registers of police station Help from police station record/software, MOB, District Crime Record Branch, SCRB, NCRB during investigation Procedure of tendering pardon and approver (a) Extradition proceedings (b) Trial monitoring System Release of documents and cash held in courts custody after the case is finalized Pre-trial disposal of narcotics and contrabands	5 2 2 2 1 1
B	Simulation Exercise Investigation of specific offences (a) Burglary/ Robbery/Dacoity (b) Murder (c) Rape (d) Road Accident cases (e) PC Act - Trap Case (f) Offences Relating to Documents and Coins (g) Handling/ Dispersal of Unlawful Assembly Monitoring and Reporting Status of Investigation	30
C	WRITING OF CASE DIARIES Case Diary [sec 172 Cr. PC.]- writing case diary, Evidence chart & Memo of Evidence Writing of statements under 161 Cr.PC	20
	Total Number of Sessions	115
	Progressive Total Number of Sessions	660

FORENSIC SCIENCE

Periods – 90

Marks –100

Sl. No	Topic	Session
I.	Importance & scope of Forensic Science in investigation of cases	1
II.	FSL and other expert institutions and their utilization in police work. Law relating to expert opinion (Section 45 to 48 of Evidence Act, Section 293 of Cr.P.C)	1
III.	Scene of occurrence and its preservation and examination	4
IV.	Physical evidence and its importance, identification and collection of physical clues from scene of crime, Lifting, Packing, Labeling and Transportation of physical exhibits	4
V.	Fingerprints & Palm Prints -importance, classification, types of impression, collecting (lifting or photographing), recording, identification and palm prints.	4
VI.	Footprints - importance, location, collection (casting demo), identification, sole-prints and shoe prints .	4
VII.	Identification - a) hair, fiber, diatoms, pollen, leaves, seeds, etc. b) Blood, Semen and other Fluids; c) Skull, Bones etc. d) Soil Dirt and Dust; e) Tyre impression and Skid marks. f) Glass and Paints; g) Burnt remains.	2 2 2 1 2 2
VIII.	Petrol, diesel, cosmetics, cements,	2
IX.	Documents-problems and principles, forgeries, erasures, alterations, additions, obliteration, counterfeit coins and currency, handwriting, typewriting, stamp impression, carbon copies, Xerox copies etc.	4
X.	Tool marks & restoration of obliterated marks Alcohol, narcotics and poisons Ballistics -firearms, cartridges, bullets, range of fire, gunshot residue, blackening and tattooing, firing pin impressions, extractor and ejector marks, blackening and tattooing Nature and types of explosives and IEDs (Improvised Explosive Devices)	3 4 4 3
XI.	Infrared, Ultraviolet and X-rays, their investigation	2
XII.	DNA and its importance in investigation	4

XIII.	Use of dyes and chemicals in Trap-cases under the provisions of Prevention of Corruption Act, 1988.	2
XIV.	Psychological tools of investigation i.e. Narco Analysis, Brain Mapping & Lie Detector	2
XV.	Introduction to modern instruments used in FSL.	2
XVI.	Preparation of forwarding memo for FSL/Experts	3
XVII.	<p>Practical</p> <p>(a) Crime scene search techniques</p> <p>(b) Preparation of crime scene sketch.</p> <p>(c) Collection and packing of evidence.</p> <p>(d) Preparation of labels for evidence.</p> <p>(e) Forwarding of evidence.</p> <p>(f) Fingerprints - preparation of 10 digit chart by ink method.</p> <p>(g) Developing & lifting of fingerprints.</p> <p>(h) Preparation of footprints cast.</p> <p>(i) Detection of blood, semen, saliva etc.</p> <p>(j) Detection of NDPS using Drug Detection Kit.</p> <p>Visit to a Police Station malkhana if possible (1 day)</p>	20
		5
	<i>Total Number of Sessions</i>	90
	<i>Progressive Total Number of Sessions</i>	750

FORENSIC MEDICINE & FIRST AID

Periods – 50

Marks –50

A. FORENSIC MEDICINE

Sl. No	Topic	Session
I.	Scope & Importance of forensic medicine in Police work	2
II.	Examination of Scene of crime & collection of medicolegal evidence.	2
III.	Classification of wounds including injuries arising out of traffic & other accidents, Burns, firearms, blunt/sharp edged weapons.	5
IV.	Medico-legal aspects of death with emphasis on cause of death and time of death	4
V.	Medicolegal aspects of Homicidal, suicidal, accidental & natural death	2
VI.	Asphyxia - death by hanging, strangulation, throttling, suffocation and drowning.	5
VII.	Methods of establishing identity of living subjects including determination of age	2
VIII.	Methods of establishing identity of dead person	2
IX.	Sexual offences - Medicolegal aspects	2
X.	Medico - legal aspects of death/injury arising out of poisons & chemical, traffic accidents & firearms	4
B. FIRST AID, EMERGENCY, FIREFIGHTING 20		
I.	First Aid & its importance	1
II.	Fractures, wounds, bruises, contusions and abrasions types of dressing, bandaging etc.	2
III.	Artificial respiration in case of drowning/hanging	3
IV.	Administration of first aid in cases of poisoning/snake bite	3
V.	Administration of first aid in case of burns	2
VI.	Rescue & Administration of first aid in outbreak of fire	2
VII.	Administration of first aid to victim of seizures/ fits	2
VIII.	Administration of first aid to the victim of electrocution	2
IX.	First aid to a road accident victim & Trauma Care	5
	Total Number of Sessions	80
	Progressive Total Number of Sessions	500

COMPUTER

Periods- 60

Marks-100

Sl. No.	Topic	Session
I.	Familiarization with Computer and its parts hardware and software including data storage equipment like pen drive etc. Cable connection of computer parts	1
II.	Operating System & Application software	1
III.	MS Office Packages (Word, Excel, PowerPoint)	3
IV.	CCTNS Application	4
V.	Computer network & IP Addressing scheme & Internet	2
VI.	Cybercrime & cyber security, nature & types of crime	3
VII.	Email, IP address & website investigation	6
VIII.	Social media crime - use in recruitment & radicalization (crimes types, privacy & safety settings, monitoring & intelligence collection)	6
IX.	Introduction to IP Cameras, Satellite imagery, GIS/GPS, RFID Technology	2
X.	Appreciation of Digital Evidence (SOP of handling digital evidence, live forensics, hashing, imaging)	12
XI.	Mobile phones crime and investigation (evidence collection, CDR/TDR analysis, IPDR analysis, mobile phone forensics)	10
XII.	Anonymous network (encryption, tor network, dark web, cryptocurrencies, virtualization, portable operating system)	10
Total Number of Sessions		60
Progressive Total Number of Sessions		860

LEGAL STUDIES

INDIAN PENAL CODE

Periods – 90

Marks – 100

Sl. No	Topic	Session	Session
I.	Introduction and concept of crime	1 to 5	3
II.	General explanations	6, 7, 10, 14, 21 to 30, 34 to 39, 41 to 44, 52, 52 A	4
III.	Punishment	75	1
IV.	General exceptions	76 to 94, 96 to 106	6
V.	Abetment & Criminal Conspiracy	107 to 117, 120 A, 120 B	5
VI.	Offences against state	121 -124, 124 A	2
VII.	Offence relating to Army, Navy & Air force	136, 140	1
VIII.	Offences against the public tranquility	144 to 149, 153A, 153AA, 153B, 160	5
IX.	Offences relating to religion	295, 295A, 296*, 297*, 298*	1
X.	Offences relating to public servants	170 to 174*, 180 to 187*, 188	4
XI.	Offences relating to elections	71A, B,C,D,E	1
XII.	False evidence and offences against public justice	191 to 193, 196, 201, 211, 212, 216, 216A, 223 to 225, 227, 228A, 229A,	5
XIII.	Offences relating to coins & govt. stamps	230, 235, 240 & 241	3
XIV.	Offences affecting Public Health, Safety, Convenience, Decency & Morals	268, 269, 270, 272, 277, 278, 279, 283, 285, 289, 292, 294, 295, 296	5
XV.	Offences affecting Human Life	299 to 304, 304A-B, 306, 307, 308, 309, 313, 315, 317, 318, 319 to 326, 328, 330 to 333, 336 to 338, 339 to 342, 353, 354, 356, 359 to 364, 364A, 365, 366, 375, 376A, B, C, D, E, 377	17
XVI.	Offences against Property	378 to 384, 385, 387, 390, 392 to 397, 399, 401, 402 406 to 409, 410, 412	8

	Offences relating to misappropriation of property	415, 419, 420, 425, 429, 430, 435, 436, 441 to 460	2
	Offences relating to cheating/mischief etc.	463 to 465, 470, 471, 489A, B, C, D,E	8
	Offences relating to documents property marks and counterfeiting of currency		3
XVII.	Offences relating to marriage	494, 495, 497, 498, 498A	3
XVIII.	Offences relating to criminal intimidation, insult, annoyance and to commit offences	499,503, 506, 511	3
	<i>Total Number of Sessions</i>	90	
	<i>Progressive Total Number of Sessions</i>	950	
The content cover by the BPR&D & NEPA syllabus are same.			

CRIMINAL PROCEDURE CODE

Periods – 90

Marks – 100

Sl. No	Topic	Session	Session
I.	Introduction and definitions	1, 2a, b, c, d, g, h, i, k, l, o, r, s, w, x, 3, 4, 5	4
II.	Criminal Court & Prosecution Agency	6 to 17, 24 to 26	1
III.	Power of Court	29, 30, 32, 34	1
IV.	Powers of superior officers of Police	36 to 40	1
V.	Arrest of persons, medical examination etc. Directions issued by Supreme Court of India regarding arrest of a person in D.K. Basu's case and other cases	41 to 60 (All Directions)	13
VI.	Processes to compel appearance Processes to compel the production of things Reciprocal arrangement & procedure for Attachment & forfeiture of property Security for keeping the peace and good behavior	61 to 90 93 to 95, 97, 100, 102 105 106 to 122	8 2 2 2
VII.	Conditions requisite for initiation of criminal proceedings	190, 191, 195 to 199	2
VIII.	Complaints to magistrate	200 to 206	1
IX.	Commencement of proceedings before magistrate	207, 208	1
X.	Charges & Joinder of charges	211 to 224	2
XI.	Trial before a court of session	225 to 237	3
XII.	Trial of warrant cases & Summon cases by Magistrates	238 to 259	2
XIII.	Plea Bargaining Evidence in inquiry & trial	265(A) to 265(L) 273, 274, 275, 280, 284, 291 to 294, 298 & 299	1 2
XIV.	General provisions as to inquiries and trials Provisions as to offences affecting administration of justice (1)	303 to 311, 313 to 315, 316, 319 to 323. 304 r/w 195, 344 & 350	3 1
XV.	Judgment	351, 360, 363	1
XVI.	Appeal Reference & revision Execution, suspension, revision & commutation of sentences	372 to 394 395 to 401 432	2 1 1
XVII.	Provisions as to bail and bonds	436 to 446 (A)	4
XVIII.	Disposal of property	451, 459	2
	Total Number of Sessions	90	
	Progressive Total Number of Sessions	1040	

INDIAN EVIDENCE ACT

Periods – 60

Marks – 100

Sl. No	Topic	Session	Session
I.	Introduction and definitions	1 to 4	3
II.	Relevancy of Facts	5 to 11, 14, 15	10
III.	Admission and Confession	20 to 30	7
IV.	Dying Declaration	32, 32 (1)	3
V.	Statements in special circumstances	33,34,36	1
VI.	Expert Opinion	45 to 51	3
VII.	Relevancy of Character	51,53,54 & 61	1
VIII.	Documentary evidence	62,63,65,67	4
IX.	Public and private document	73,74,75,76	2
X.	Burden of proof	101 to 110	4
XI.	Presumption	113A, 113B, 114A	2
XII.	Witnesses	118 to 121	2
XIII.	Privileged communication	122 to 132	3
XIV.	Accomplice	133, 134	3
XV.	Examination of witnesses	135 to 159	6
XVI.	Special Power of Court & improper admission and rejection of evidence Digital/Electronic Evidence	165 to 167 Relevant sections under IE Act, IT Act and Cr.P.C.	1 5
	Total Number of Sessions	60	
	Progressive Total Number of Sessions	1100	
The content cover by the BPR&D & NEPA syllabus are same.			

MINOR ACTS

Periods – 60

Marks – 100

Sl. No	Topic	Session	Session
I.	Protection of Civil Rights Act,1955	2 to 8, 10, 11, 14A, 15, 16, 16A	1
II.	Prevention of Atrocities on SC/ST Act, 1989	2,3,4,5,14	1
III.	Prevention of Damage to Public Property Act, 1984	2 to 6, 8, 9, 9A	1
IV.	Arms Act,1959	2,3 to12,17,19,25to 30,39	3
V.	Explosives Act,1884 Explosive Substances Act,1908	2,5,6,6B,6C,7,9,AB CD,13	1
VI.	Immoral Traffic Prevention Act, 1956	2 to 9, 13, 14, 15, 16, 17, 20, 21	2
VII.	The Right to Information Act,2005	2,3to11,15,18to 25,27	2
VIII.	Unlawful Activities Prevention Act, 1967	2,2A,3,10 to14	1
IX.	NDPS Act, 1985 PITNDPS Act 1988	2,8,9, 10, 15 to 32, 37, 41 to 58, 63,Forfeiture of property made out of proceeds of crimes.	2
X.	Public Gambling Act of the State		1
XI.	Excise Act of the State		1
XII.	Juvenile Justice (Care & Protection of Children) Act, 2000 , Juvenile Justice Central / State Rules/ POSCO	Chapter II & III Rule1 to 11	5
XIII.	Protection of Women from Domestic Violence Act, 2005	2 to 5,8 to 11, 18, 19, 20, 21, 31	1
XIV.	Prevention of sexual harassment in workplaces etc.		3
XV.	Indecent Representation of Women (Prohibition)Act, 1985	2 to 8	1
XVI.	The Wildlife Protection Act,1972	2,7,10,14,14A,16,16A,17, 51 to 55	1
XVII.	The Pre-conception and Pre-Natal Diagnostic Technique (Prohibition of Sex Selection Act,1994)	1, 2, 3, 3A, 3B, 5, 6, 22 to 28, 30	1
XVIII.	Medical Termination of Pregnancy Act, 1971	2 to 8	1

XIX.	The Dowry Prohibition Act, 1961	2,3,4,4A,5 to 8	1
XX.	Abolition of Child Labour Act,1986	2,3, 6 to 8	1
XXI.	The Copyright Act, 1957	2,13,14,30,44,51,52,63,63A,64,65,66,67,68,68A,69,70	2
XXII.	Prevention of Seditious Meetings Act, 1911	1 to 9	1
XXIII.	The Electricity Act, 2003	131, 136 to 140, 149 to 152	1
XXIV.	Indian Passport Act, 1967	2, 3,4,6,12	1
XXV.	National Security Act,1980	3,4,5,7,8,9,14	1
XXVI.	Prevention of Cruelty to Animal Act, 1960	2,3,11,12,13,28,29,30,31,32,33,34,36	1
XXVII.	Identification of Prisoners Act, 1920	2 to 7	1
XXVIII.	Prevention of Money Laundering Act, 2002	1to8,11,16to20,41,42,44,45,59,62,63,64	2
XXIX.	Prevention of Corruption Act, 1988	2, 7, 8, 9, 12, 13	2
XXX.	Prevention of Food Adulteration Act	2, 5, 6, 7, 10, 16, 16A, 17, 18, 20, 21	2
XXXI.	Essential Commodities Act, 1955	2, 3, 6A, 7, 8, 9, 10, 10A, 10C, 11	2
XXXII.	Official Secrets Act,1923	2, 3, 4, 5, 6, 7, 10, 13	1
XXXIII.	Foreigners Act, 1946	2, 3, 5, 7, 8, 9, 11, 13	1
XXXIV.	Representation of Peoples Act,1951	2,125,125A,126,126A,126B,127,127A,128,129,130, 131, 132, 132A, 133, 134, 134A, 134B, 135, 135A, 135B, 135C,136	2
XXXV.	The Prevention of Insults to National Honour Act, 1971	2,3,3A	1
XXXVI.	IT Act, 2000/ amended as on date		4
	<i>Total Number of Sessions</i>	60	
	<i>Progressive Total Number of Sessions</i>	1160	

EXPERIENCE SHARING

I. DUTIES OF DEPUTY SUPERINTENDENT OF POLICE/ SUB- INSPECTOR

1. Sharing of Experience on Preventive Measures	3
2. Sharing of Experience on Detection of Crime	3
3. Sharing Experience on Maintenance Public Order	3
4. Sharing of Experience on Traffic Regulation/Enforcement	3
5. Sharing of Experience on Court Work	3
6. Sharing Experience on supervision of Work of PS and Use of Resources	2
7. Sharing Experience on use of Records	3
8. Sharing of Experience with SDPOs	3
TOTAL NUMBER OF SESSIONS	23

II. Role Play

1. Complainant to Police Station	2
2. Interrogation of Accused	2
3. Questioning of Witnesses	2
4. Defiance to Police Authority	2
5. Deposition of Evidence	2
6. Negotiation with Agitators	2
7. Inspections of police Stations	2
8. Landmark Judgements of Supreme Court	2
(Dealing with Constitution of India, Indian Penal Code, Criminal Procedure Code, Indian Evidence Act)	20

Self-Study and Discussion method may be adopted.