



North Eastern Police Academy/ उत्तर पूर्वीय पुलिस अकादमी  
Govt. of India / भारत सरकार  
Ministry of Home Affairs / गृह मंत्रालय  
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No. A.33017/87/2018/RTI/Estt/Vol-IV/12872-73 Dated <sup>Dec</sup> 01. November, 2018

To

Shri Prashant malik  
B 56, Indra Park, Najafgarh  
South West Delhi - 110043

**Sub: Information sought under Right to Information Act, 2005 – reg.**

Sir,

With reference to your RTI application dated 04/10/2018, transferred by MHA New Delhi and received by this office on 02-11-18 and it is to state that :-

2. With regards to information sought in Para 1 to 9 of your application it is to state that the information sought is provided in Annexure 1.
3. With regards to information sought in Para 10 of your application, it is to state that 'reason' cannot be asked under RTI Act since it does not constitute information as defined in Section 2(f) of RTI Act.
4. With regards to information sought in Para 11 of your application, it is to state that the information is not specific and vague, hence cannot be given.
5. In case you are not satisfied with the information provided, you may appeal to First Appellate Authority within 30 days from the date of receipt of this letter.

Address of Appellate Authority –

Kala Ramachandran, IPS  
Director/ First Appellate Authority  
North Eastern Police Academy  
Umsaw- 793123, Umiam, Meghalaya

Yours faithfully,

(J K Dwivedi)  
Assistant Director (Law)/ CPIO

Copy for information to –

1. Computer Section – for uploading in the NEPA website.



(J K Dwivedi)  
Assistant Director (Law)/ CPIO

**ANNEXURE - A**

| <b>SN</b>                   | <b>Rank / position</b> | <b>Nos. of post</b> | <b>No. of employee /s working</b> | <b>Current status</b> | <b>Experience</b>                                                                                                           | <b>Educational Qualification</b> | <b>Minimum / Maximum Age required</b>                                              | <b>Procedure to join and apply</b>  | <b>Mode of Exam &amp; Procedure for Test</b> | <b>When last vacancy released</b> |
|-----------------------------|------------------------|---------------------|-----------------------------------|-----------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|-----------------------------------|
| <b>1</b>                    | <b>2</b>               | <b>3</b>            | <b>4</b>                          | <b>5</b>              | <b>6</b>                                                                                                                    | <b>7</b>                         | <b>8</b>                                                                           | <b>9</b>                            | <b>10</b>                                    | <b>11</b>                         |
| <b>GROUP 'A' – GAZETTED</b> |                        |                     |                                   |                       |                                                                                                                             |                                  |                                                                                    |                                     |                                              |                                   |
| <b>1</b>                    | Director               | 01                  | 01                                | Not vacant            | Not applicable                                                                                                              | Not applicable                   | Shall not be exceeding 56 years as on the closing date of receipt of applications. | By deputation                       | Not applicable                               | On 13/06/2017                     |
| <b>2</b>                    | Additional Director    | 01                  | Nil                               | Vacant                | 12 years in the field of administration, planning execution and establishment in Policing                                   | Not applicable                   | -do-                                                                               | By deputation                       | Not applicable                               | On 06/11/2017                     |
| <b>3</b>                    | Joint Director         | 01                  | 01                                | Not vacant            | Having twelve years' experience (in general administrative / operational work including organizational training activities) | Not applicable                   | -do-                                                                               | By deputation (ISTC) /re-employment | Not applicable                               | On 03/07/2015                     |

|   |                       |    |     |            |                                                                                                               |                                                                                                                                                                                                                                                                                                          |                           |                                                                                                  |                        |                                     |
|---|-----------------------|----|-----|------------|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------------------|------------------------|-------------------------------------|
| 4 | Dy. Director (Adjt)   | 01 | 01  | Not vacant | Having five years' experience in administrative work conducting/organizing training course / programmes, etc. | Not applicable                                                                                                                                                                                                                                                                                           | -do-                      | By deputation (including short term contract) For Armed Force Personnel Deputation/re-employment | Not applicable         | On 18/09/2014                       |
| 5 | Dy. Director (Indoor) | 01 | 01  | Not vacant | Not applicable                                                                                                | Not applicable                                                                                                                                                                                                                                                                                           | Not applicable            | By promotion from Asstt. Directors                                                               | Not applicable         | On 25/10/2014 by promotion          |
| 6 | Sr. Medical Officer   | 01 | Nil | Vacant     | (RRs yet to be framed)                                                                                        | (RRs yet to be framed)                                                                                                                                                                                                                                                                                   | (RRs yet to be framed)    | (RRs yet to be framed)                                                                           | (RRs yet to be framed) | (RRs yet to be framed)              |
| 7 | Medical Officer       | 01 | 01  | Not vacant | Must have completed the Compulsory Rotating Internship. -                                                     | <b>Essential</b><br>(i)A recognized Medical qualification including in the First or the Second Schedule or Part II of the Third Schedule (other than licentiate qualifications) to the Indian Council Act, 1956. Holders of qualifications included in Part II of the Third Schedule should also fulfill | Not exceeding @ 30 years. | Through UPSC on each occasion.                                                                   | Not applicable         | On 02/06/2007 by direct recruitment |

|   |                         |    |     |        |                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |                                   |                |               |
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|   |                         |    |     |        |                                                                                                                                                                                                                                                                                                                                                                                             | the conditions stipulated in Section 13(3) of the Indian Medical Council Act, 1956 (102 of 1956).                                                                                                                                                                                                                                                                                                                                                                                     |                |                                   |                |               |
| 8 | Assistant Director (OL) | 01 | Nil | Vacant | Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa preferably of technical or scientific literature under Central / State Governments / Autonomous body / Statutory / Organisation / Public Sector Undertaking / Universities or recognized research or educational institution; or Three years' | <b>Essential</b> Master's Degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the Degree level; or Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; or Master's Degree of a recognized University in any subject other than Hindi or English, | Not applicable | By Deputation (ISTC) / absorption | Not applicable | On 26/04/2017 |

|           |                               |    |    |            |                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                       |                |                                                                          |                |                             |
|-----------|-------------------------------|----|----|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------------|----------------|-----------------------------|
|           |                               |    |    |            | experience of teaching in Hindi and English or Research in Hindi or English under Central / State Governments / Autonomous body / Statutory / Organisation / Public Sector Undertaking / Semi Govt. / Statutory or Autonomous Organisation / Universities or recognized research or educational institution. | with English Medium and Hindi as a compulsory subject or as the medium of examination at the degree level; or Master's Degree of a recognized University in any subject other than Hindi or English with Hind and English as compulsory or elective subject or either of the two as a medium of examination and the other as a compulsory or elective subject at the Degree level: or |                |                                                                          |                |                             |
| <b>9</b>  | Assistant Director (Law)      | 02 | 02 | Not vacant | Not applicable                                                                                                                                                                                                                                                                                               | Not applicable                                                                                                                                                                                                                                                                                                                                                                        | Not applicable | By promotion failing which by Deputation (Including Short Term Contract) | Not applicable | On 20/03/2018 by promotion. |
| <b>10</b> | Assistant Director (Sc. Aids) | 01 | 01 | Not vacant | Not applicable                                                                                                                                                                                                                                                                                               | Not applicable                                                                                                                                                                                                                                                                                                                                                                        | Not applicable | Composite Method: Deputation (ISTC) plus promotion.                      | Not applicable | On 25/7/2011                |

|           |                                 |    |     |           |                                                                                                                                                                                           |                                                                                                                                                                                                |                                                                                                                                                                          |                                                                                                                                          |                                      |                                         |
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| <b>11</b> | Assistant Director (Lecturer)   | 02 | 01  | Vacant 01 | Not applicable                                                                                                                                                                            | <b>Essential:</b><br>(i) Master's degree in Sociology/Psychology or Criminology from a recognized university.<br>(ii) Three years' teaching experience in recognized institution in the field. | Not exceeding thirty-five years.<br>(Relaxable for Government servants up to five years' in accordance with the instructions or order issued by the Central Government). | i) 50% by composite method.<br>Deputation (including short term contract).<br>ii) 50% by direct recruitment failing which by deputation. | Through UPSC for direct recruitment. | 6-12 Oct, 2018                          |
| <b>12</b> | Assistant Director (Management) | 01 | Nil | Vacant    | Three years' teaching experience in management studies (Master of Business Administration) in Central Government or State Governments or Union territories or any recognized institutions | <b>Essential:</b><br>(i) Master Degree in Management studies (Master of Business Administration) with specialization in Human Resource Management from recognized University.                  | Not exceeding thirty-five years.<br>(Relaxable for Government servants up to five years' in accordance with the instructions or order issued by the Central Government). | By direct recruitment                                                                                                                    | Through UPSC for direct recruitment. | 18/09/2017<br>Date of fresh requisition |
| <b>13</b> | Assistant Director (IT)         | 02 | Nil | Vacant    | Three years' post qualification                                                                                                                                                           | <b>Essential</b><br>(i) Master's Degree in Computer                                                                                                                                            | Shall not be exceeding 56 years as on the                                                                                                                                | (i) 50% by composite method                                                                                                              | Through UPSC.                        | On 07/01/2018                           |

|  |              |           |           |           |                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                     |                                          |                                                                       |  |  |
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|  |              |           |           |           | experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution. | Applications or Master of Science (Computer Science or Information Technology) from a recognized University or Institute; Or (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and | closing date of receipt of applications. | (Deputation, (ISTC) plus promotion' and (ii)50% by deputation (ISTC). |  |  |
|  | <b>Total</b> | <b>16</b> | <b>09</b> | <b>07</b> |                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                     |                                          |                                                                       |  |  |

| <b>GROUP 'B' – GAZETTED</b> |                                |    |     |            |                                                                        |                                                                                                                                  |                                                                                                                                                                  |                                                                                          |               |                                      |
|-----------------------------|--------------------------------|----|-----|------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|---------------|--------------------------------------|
| <b>1</b>                    | Dy. Asstt. Director (Outdoor)  | 01 | Nil | Vacant     | Not applicable                                                         | Not applicable                                                                                                                   | Not applicable                                                                                                                                                   | By deputation (including short-term contract) or re-employment of Armed Forces personnel | Through UPSC. | On 6-12 Oct. 2018                    |
| <b>2</b>                    | Dy. Asstt. Director (Pol. Sc.) | 03 | 03  | Not Vacant | Not applicable                                                         | <b>Essential</b><br>(i) Bachelor's degree in Law from recognized university.<br>(ii) Two years' practical experience at the Bar. | Not exceeding thirty years. (Relaxable for Government servants up to five years' in accordance with the instructions or order issued by the Central Government). | By Direct Recruitment.                                                                   | Through UPSC  | On 19/07/2016 by direct recruitment. |
| <b>3</b>                    | Dy. Asstt. Director (Lec.)     | 01 | 01  | Not vacant | One-year teaching experience in a recognized institution in the field. | (i) Masters' degree in Sociology or Psychology or Criminology from a recognized university.                                      | Not exceeding thirty years. (Relaxable for Government servants up to five years' in accordance with the instructions or order issued by the Central Government). | By Direct Recruitment.                                                                   | Through UPSC  | On 13/07/2016 by direct recruitment  |



|              |                                          |           |           |               |                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                                                                                                                                                                                   |                                                          |                   |               |
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| <b>4</b>     | Dy. Asstt.<br>Director<br>(Forensic Sc.) | 01        | Nil       | Vacant<br>01  | One-year<br>experience of<br>teaching on the<br>subject in<br>recognized<br>university or one<br>year analytical<br>experience in<br>Centre for<br>Forensic Science<br>Laboratory<br>(CFSL) or State<br>or Union<br>territory<br>Forensic<br>Laboratory or<br>one year<br>analytical<br>experience from<br>recognized<br>university. | (i)Master Degree in<br>Forensic Science<br>from recognized<br>University; | Not exceeding<br>thirty years.<br>(Relaxable for<br>Government<br>servants up to<br>five years' in<br>accordance<br>with the<br>instructions or<br>order issued by<br>the Central<br>Government). | By Direct<br>Recruitment.                                | Through SSC.      | On 12/9/2018  |
| <b>5</b>     | Private<br>Secretary                     | 01        | 01        | Not<br>vacant | Not applicable                                                                                                                                                                                                                                                                                                                       | Not applicable                                                            | Shall not be<br>exceeding 56<br>years as on the<br>closing date of<br>receipt of<br>applications.                                                                                                 | Composite<br>method<br>(Promotion<br>plus<br>deputation) | Not<br>applicable | On 30/12/2015 |
| <b>Total</b> |                                          | <b>07</b> | <b>05</b> | <b>02</b>     |                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                                                                                                                                                                                   |                                                          |                   |               |

| <b>GROUP 'B' – NON-GAZETTED</b> |                       |    |      |            |                                                                                                                                                                                      |                                                |                                                                                    |                                               |                |               |
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| <b>1</b>                        | Superintendent        | 01 | 01   | Not vacant | Possessing three years' experience in administration and establishment matters.                                                                                                      | Not applicable                                 | Shall not ordinarily exceed three years.                                           | By deputation                                 | Not applicable | On 1/10/2015  |
| <b>2</b>                        | Stenographer Gd.I     | 02 | 01   | Vacant 01  | Not applicable                                                                                                                                                                       | Not applicable                                 | Not applicable                                                                     | (i)50% by promotion<br>(ii)50% by deputation. | Not applicable | On 19/09/2018 |
| <b>3</b>                        | Superintendent (Trg.) | 01 | -Nil | Vacant     | Having three years' experience in administrative and training matters possessing knowledge of rules such as General Financial Rules and Supplementary Rules, establishment and other | Bachelor's degree from a recognized University | Shall not be exceeding 56 years as on the closing date of receipt of applications. | By deputation                                 | Through UPSC   | On 19/09/2018 |

|          |                     |    |    |            |                                                                                                                                              |                                                                                                                                                                                                                                                                                             |                                         |                                                       |                                 |               |
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|          |                     |    |    |            | administration rules, etc.                                                                                                                   |                                                                                                                                                                                                                                                                                             |                                         |                                                       |                                 |               |
| <b>4</b> | Accountant          | 01 | 01 | Not vacant | From Assistants of the Departments having minimum 5 years regular service in the grade and having at least 2 years Cash/Accounts experience. | Not applicable                                                                                                                                                                                                                                                                              | Shall not exceed 3 years on deputation. | By promotion failing which by transfer on deputation. | Not applicable                  | On 1/8/2018   |
| <b>5</b> | Computer Programmer | 01 | 01 | Not vacant | Not applicable                                                                                                                               | Master's Degree in Computer Application or Information Technology or Computer Science of a recognized University or Institute. or Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science and Engineering or Information Technology from a recognized | Not exceeding 30 years.                 | By direct recruitment                                 | Written test/Personal interview | On 07/11/2013 |

|                                                   |                          |           |           |            |                                                                                                                                                     |                                                                                                                                                                                                                                                                                |                                                                                                                    |                                                           |                    |                   |
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|                                                   |                          |           |           |            |                                                                                                                                                     | University or Institute.                                                                                                                                                                                                                                                       |                                                                                                                    |                                                           |                    |                   |
| 6                                                 | Sr. Library & Info Asstt | 01        | 01        | Not vacant | Not applicable                                                                                                                                      | Not applicable                                                                                                                                                                                                                                                                 | Not applicable                                                                                                     | By transfer on deputation/promotion.                      | Not applicable     | On 23/5/2018      |
| 7                                                 | Swimming Coach           | 01        | Nil       | Vacant     | (i)Participation in Asian Games or World Championship with certificate course in coaching; or (ii)qualification and participation in Olympic Games. | Essential:<br>(i)Diploma in coaching from Sports Authority of India, Netaji Subash National Institute of Sports or from any other recognized Indian or Foreign University; or Desirable:<br>Bachelor's degree in physical education from a recognized university or institute. | Shall not be exceeding 56 years as on the closing date of receipt of applications.                                 | By deputation (Including short term contract).            | Not applicable     | On 6-12 Oct, 2018 |
| <b>Total</b>                                      |                          | <b>08</b> | <b>05</b> | <b>03</b>  |                                                                                                                                                     |                                                                                                                                                                                                                                                                                |                                                                                                                    |                                                           |                    |                   |
| <b>GROUP 'C' – MINISTERIAL/ MEDICAL/TECHNICAL</b> |                          |           |           |            |                                                                                                                                                     |                                                                                                                                                                                                                                                                                |                                                                                                                    |                                                           |                    |                   |
| 1                                                 | Stenographer Gd.II       | 02        | 01        | Vacant 01  | Not applicable                                                                                                                                      | <b>Essential</b> –<br>(i) 10+2 pass from a recognized Board or University.<br>(ii) Skill test norms: Dictation – 10 minutes @ 80 words per minute whether in Hindi or English.                                                                                                 | Between 18 and 27 years (Relaxable for Government servants upto forty years in accordance with the instructions or | By direct recruitment through Staff Selection Commission. | Written/skill test | On 10/12/2015     |

|          |                      |    |     |            |                                                                                 |                                                                                                                                                |                                                                                                                                                              |                                                             |                |                                          |
|----------|----------------------|----|-----|------------|---------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------|------------------------------------------|
|          |                      |    |     |            |                                                                                 | <b>Transcription</b> – 65 minutes (English), 75 minutes (Hindi) on manual type writer or 50 minutes (English), 65 minutes (Hindi) on computer. | orders issued by the Central Government).                                                                                                                    |                                                             |                |                                          |
| <b>2</b> | Library Info. Asstt. | 01 | Nil | Vacant     | Not applicable                                                                  | Graduate from a recognized university or equivalent and Diploma in Library Science from a recognized institute.                                | @ Not exceeding 28 years. (Relaxable up to 35 years for government servants in accordance with the instructions or orders issued by the Central Government). | Direct recruitment failing which by transfer on deputation. | Written test   | <b>November, 2018</b>                    |
| <b>3</b> | Assistant            | 03 | 03  | Not vacant | From UDC of the department having minimum 5 years regular service in the grade. | Not applicable                                                                                                                                 | Not applicable                                                                                                                                               | By promotion failing which by deputation/absorption         | Not applicable | Filled up by deputation as on 01/03/2017 |
| <b>4</b> | UDC                  | 04 | 03  | Not Vacant | From LDC with 8 years regular service in the grade                              | Not applicable                                                                                                                                 | Not applicable                                                                                                                                               | By promotion failing which by deputation / absorption       | Not applicable | Filled up by promotion on 03/07/2018     |
| <b>5</b> | LDC                  | 05 | 05  | Not        | -                                                                               | (i) 12 <sup>th</sup> Class passed                                                                                                              | Between 18 to                                                                                                                                                | (i) 90% by                                                  | Through SSC    | On 30/07/2012                            |

|   |             |    |    |            |                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                           |                                                                                             |                                                                           |               |
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|   |             |    |    | vacant     |                                                                                                                                            | from a recognized Board or University.<br>(ii) A typing speed of 30 words per minute in English or 25 w.p.m. in Hindi on a manual type writer; or<br>A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on a Computer.<br>(35 words per minute and 30 words per minute correspond to 10500KDPH/9000 KDPH on an average of 5 key depressions for each word). | 27 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the central Government) | Direct Recruitment through SSC<br>(ii) 10% by promotion failing which by Direct Recruitment |                                                                           |               |
| 6 | Staff Nurse | 02 | 02 | Not vacant | <b>Desirable:</b><br>Experience in the field of tuberculosis, Hospital Administration, sister Tutor, Public health, Pediatrics physically. | <b>Essential:</b><br>(i) 10+2 pass from a recognized Board or University.<br>(ii) Three years diploma in General Nursing programme from recognized institution.<br>(iii) Registration as Nurse and Mid-wife with the Central with                                                                                                                                     | Not exceeding 30 years<br><br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central        | By deputation failing which by Direct Recruitment                                           | Not applicable for deputation. Written/trade test for direct recruitment. | On 20/10/2011 |

|   |             |    |     |            |                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                |                                                   |                                                                          |                       |
|---|-------------|----|-----|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|-----------------------|
|   |             |    |     |            |                                                                                                                                                                                   | the Central or State Nursing Council.<br>(iv) Three years of working experience in recognized hospital.                                                                                                                                                                                                                                | Government)                                                                                                                                                    |                                                   |                                                                          |                       |
| 7 | Pharmacist  | 01 | 01  | Not vacant | <b>Desirable:</b><br>(i) B Pharm. from a recognized Institute or University Central / State Government.<br>(ii) At least 3 years of working experience from where to be obtained. | <b>Essential:</b><br>(i) 10+2 pass from a recognized Board or University.<br>(ii) Diploma in Pharmacy from any recognized Institutin of the Central or a State Government.<br>(iii) Possessing the qualifications under section 31 and 32 of the pharmacy Act, 1948 and registered under section 33 of the said Act.<br>possessing the | Not exceeding 27 years<br><br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment failing which by deputation | Not applicable for deputation. Written/trade test for direct recruitment | On 08/07/2003         |
| 8 | Electrician | 01 | Nil | Vacant     | Practical experience in execution and running and maintenance of different types of both high- and low-tension electrical                                                         | (a) Matriculation or equivalent from recognized Board or equivalent; and<br>(b) possessing –<br>(i) Diploma in Electrical trade from recognized institute,<br>(ii) Practical                                                                                                                                                           | Between 18 to 25 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the                                                 | By Direct Recruitment                             | Trade test for direct recruitment.                                       | <b>November, 2018</b> |

|           |                      |    |     |            |                                                                                                         |                                                                                                                                                                                                                                                                   |                                                                                                                                                                         |                       |                                    |                       |
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|           |                      |    |     |            | installation including underground cables                                                               | experience in execution and running and maintenance of different types of both high- and low-tension electrical installation including underground cables.                                                                                                        | instructions or orders issued by the central Government)                                                                                                                |                       |                                    |                       |
| <b>9</b>  | Carpenter            | 01 | Nil | Vacant     | Minimum of two years' experience in carpentry work                                                      | Educational qualification:<br>(a) Matriculation or equivalent from recognized Board and<br>(b) possessing –<br>(i) Diploma or certificate in Carpentry trade from a recognized technical institution;<br>(ii) minimum of two years' experience in carpentry work. | Between 18 to 25 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Trade test for direct recruitment. | <b>November, 2018</b> |
| <b>10</b> | Multi-graph Operator | 01 | 01  | Not vacant | Having experience in photography or videography or photo editing and preparation of training materials. | Educational Qualification:<br>(a) Matriculation or equivalent; and<br>(b) Possessing: -<br>(i) Diploma in Basic Computers;<br>(ii) Having experience in                                                                                                           | Between 18 to 25 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the                                                          | By Direct Recruitment | Trade test for direct recruitment. | On 15/02/2007         |



|           |                 |    |     |           |                                                                                                          |                                                                                                                                                                                                                                                                            |                                                                                                                                                                         |                       |                                                                                                        |                       |
|-----------|-----------------|----|-----|-----------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|--------------------------------------------------------------------------------------------------------|-----------------------|
|           |                 |    |     |           |                                                                                                          | photography or videography or photo editing and preparation of training materials.                                                                                                                                                                                         | instructions or orders issued by the central Government)                                                                                                                |                       |                                                                                                        |                       |
| <b>11</b> | Nursing Orderly | 03 | 02  | Vacant 01 | At least two years of working experience in any recognized hospital or nursing home.                     | Essential:<br>(i) 10+2 pass from a recognized Board<br>Desirable:<br>(i) At least two years working experience in any recognized hospital or nursing home.<br>(ii) a trade skill test for first aid including maintenance of hygiene shall be conducted by the Department. | Not exceeding 27 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | A trade skill test for first aid including maintenance of hygiene shall be conducted by the Department | <b>November, 2018</b> |
| <b>12</b> | Life Guard      | 02 | Nil | Vacant    | Two years practical experience as Life Guard or Swimming job in a Government or Commercial organizations | Essential:<br>(a) Matriculation from a recognized board or equivalent;<br>(b) Possessing Diploma in Swim Coaching / Swimming from a recognized institute of sports; and<br>(c) Two years practical experience                                                              | Between 18 to 25 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the central             | By Direct Recruitment | Trade test for direct recruitment.                                                                     | <b>November, 2018</b> |

|              |               |           |           |           |                                                                                                   |                                                                                                                                                                                             |                                                                                                                                                                         |                       |                                    |                       |
|--------------|---------------|-----------|-----------|-----------|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------------------|-----------------------|
|              |               |           |           |           |                                                                                                   | as Life Guard or Swimming job in a Government or Commercial organizations.                                                                                                                  | Government)                                                                                                                                                             |                       |                                    |                       |
| <b>13</b>    | Plumber       | 01        | Nil       | Vacant    | Two years' practical experience in plumbing job in a Government or Commercial Organization.       | Essential:<br>(a) Matriculation from a recognized board or equivalent;<br>(b) Possessing of Diploma certificate in the plumber trade from a recognized institute.                           | Between 18 to 25 years.<br>(Relaxable for Government Servants up to the age of 40 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Trade test for direct recruitment. | <b>November, 2018</b> |
| <b>14</b>    | Pump Operator | 01        | Nil       | Vacant    | Two years' practical experience in pump operating job in a Government or Commercial Organisation. | Essential:<br>(a) Matriculation from a recognized board or equivalent;<br>(b) Possessing of diploma certificate in the mechanical trade or the electrical trade from a recognized institute | - do -                                                                                                                                                                  | By Direct Recruitment | Trade test for direct recruitment. | <b>November, 2018</b> |
| <b>Total</b> |               | <b>28</b> | <b>18</b> | <b>10</b> |                                                                                                   |                                                                                                                                                                                             |                                                                                                                                                                         |                       |                                    |                       |

| <b>GROUP 'C' – UNIFORMED PERSONNEL</b> |                    |    |     |              |                |                                                                                                                              |                                                                                                                                                              |                                                                                                  |                |                                      |
|----------------------------------------|--------------------|----|-----|--------------|----------------|------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|----------------|--------------------------------------|
| <b>1</b>                               | Inspector (Riding) | 01 | Nil | Vacant       | Not applicable | Not applicable                                                                                                               | Not applicable                                                                                                                                               | By promotion failing which by transfer on deputation / transfer                                  | Not applicable | 19/09/2018                           |
| <b>2</b>                               | Inspector (Line)   | 01 | 01  | Not vacant - | Not applicable | Not applicable                                                                                                               | Not applicable                                                                                                                                               | By promotion failing which by transfer on deputation / transfer                                  | Not applicable | On 05/08/2011                        |
| <b>3</b>                               | Inspector (Trg)    | 01 | Nil | Vacant       | Not applicable | Not applicable                                                                                                               | Not applicable                                                                                                                                               | By deputation                                                                                    | Not applicable | 11/06/2018                           |
| <b>4</b>                               | Inspector (ToT)    | 01 | Nil | Vacant       | Not applicable | Not applicable                                                                                                               | Not applicable                                                                                                                                               | By deputation                                                                                    | Not applicable | 11/06/2018                           |
| <b>5</b>                               | Inspector (W)      | 01 | 01  | Not vacant   | Not applicable | Not applicable                                                                                                               | Not applicable                                                                                                                                               | By promotion failing which by transfer on deputation / transfer                                  | Not applicable | Filled up by promotion on 20/03/2018 |
| <b>6</b>                               | Sub-Inspector (GD) | 09 | 07  | Vacant 02    | Not applicable | (i) Graduate from a recognized university.<br>(ii) Physical fitness – measurement:<br>Height: 165 Cms<br>Chest: 79 – 84 Cms. | Between 18 and 27 years (Relaxable for Government servants upto forty years in accordance with the instructions or orders issued by the Central Government). | (i) 66% by promotion failing which by Direct Recruitment<br>(ii) 33% by deputation or absorption | Not applicable | On 11/6/2018                         |

|           |                          |    |     |              |                |                |                |                                                                 |                |                                       |
|-----------|--------------------------|----|-----|--------------|----------------|----------------|----------------|-----------------------------------------------------------------|----------------|---------------------------------------|
| <b>7</b>  | Sub-Inspector (MT)       | 01 | Nil | vacant       | Not applicable | Not applicable | Not applicable | By promotion failing which by transfer on deputation / transfer | Not applicable | On 15/9/2018                          |
| <b>8</b>  | Sub-Inspector (Band)     | 01 | 01  | Not vacant   | Not applicable | Not applicable | Not applicable | By promotion failing which by transfer on deputation / transfer | Not applicable | Filled up by promotion on 13/05/2016  |
| <b>9</b>  | Sub-Inspector (R M)      | 01 | 01  | Not vacant   | Not applicable | Not applicable | Not applicable | By promotion failing which by transfer on deputation / transfer | Not applicable | Filled up by promotion on 17/07/2012  |
| <b>10</b> | Sub-Inspector (Armourer) | 01 | 01  | Not vacant   | Not applicable | Not applicable | Not applicable | By promotion failing which by deputation (ISTC)                 | Not applicable | Filled up by deputation on 23/10/2017 |
| <b>11</b> | Asstt. Sub-Inspector (W) | 02 | 02  | Not vacant   | Not applicable | Not applicable | Not applicable | By promotion failing which by deputation                        | Not applicable | 11/06/2018                            |
| <b>12</b> | Head Constable (GD)      | 20 | 16  | Vacant 04    | Not applicable | Not applicable | Not applicable | 50 % by promotion and 50% by deputation                         | Not applicable | 11/06/2018                            |
| <b>13</b> | Head Constable (Band)    | 03 | 03  | Not vacant - | Not applicable | Not applicable | Not applicable | 100 % by promotion failing which by deputation                  | Not applicable | Filled up as on 01/08/2018            |
| <b>14</b> | Head Constable (MT)      | 04 | 04  | Not vacant   | Not applicable | Not applicable | Not applicable | 100 % by promotion failing which                                | Not applicable | Filled up as on 06/03/2017            |

|           |                           |    |    |            |                |                                                                                                                                            |                                                                                                                                                              |                                                                                     |                |                                       |
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|           |                           |    |    |            |                |                                                                                                                                            |                                                                                                                                                              | by deputation                                                                       |                |                                       |
| <b>15</b> | Head Constable (MT-Mech.) | 01 | 01 | Not vacant | Not applicable | Not applicable                                                                                                                             | Shall not be exceeding 56 years as on the closing date of receipt of applications.                                                                           | By promotion failing which by deputation                                            | Not applicable | Filled up by deputation on 17/11/2017 |
| <b>16</b> | Head Constable (Armourer) | 01 | 01 | Not vacant | Not applicable | Not applicable                                                                                                                             | Not applicable                                                                                                                                               | 100 % by promotion failing which by deputation                                      | Not applicable | Filled up by promotion on 19/05/2017  |
| <b>17</b> | Constable (GD)            | 75 | 62 | Vacant 13  | Not applicable | Matriculation from a recognized Board or University.<br>(i)Physical standards as under –<br>(a) Height: 165 cms<br>(b) Chest : 79-84 cms   | Between 18 and 27 years (Relaxable for Government servants upto forty years in accordance with the instructions or orders issued by the Central Government). | 80% by Direct Recruitment and 20% by deputation failing which by Direct recruitment | Written test   | <b>November, 2018</b>                 |
| <b>18</b> | Constable (Band)          | 12 | 08 | Vacant 04  | Not applicable | Matriculation from a recognized Board or University and possessing experience of playing musical instruments such as Beguile or side drums | Between 18 and 27 years (Relaxable for Government servants upto forty years in accordance with the instructions or orders issued                             | 80% by Direct Recruitment and 20% by deputation failing which by Direct recruitment | Trade test.    | <b>November, 2018</b>                 |

|           |                       |    |     |           |                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                           |                       |             |                       |
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|           |                       |    |     |           |                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                         | by the Central Government).                                                                                                                               |                       |             |                       |
| <b>19</b> | Constable (MT)        | 14 | 11  | Vacant 03 | Not applicable                                                                                                                       | Matriculation from a recognized Board or University and possessing:<br>(i) Valid Driving License for liht and heavy vehicles issued by the Transport Authority<br>(ii) Three years driving experience;<br>(iii) Fair Knowledge in Motor Mechanism<br>(iv) Physical standards as under –<br>(a) Height: 165 cms<br>(b) Chest : 79-84 cms |                                                                                                                                                           |                       | Trade test. | <b>November, 2018</b> |
| <b>20</b> | Constable (MT – Mech) | 01 | Nil | Vacant    | Experience-<br>(i)two years' experience in vehicles repairs in some established/ workshop.<br>(ii)must have qualified in trade test. | (i)Matriculation or equivalent from a recognized University or Board with<br>(ii) Diploma in Motor Mechanism from recognized institution; and<br>(iii)should be possess a valid driving license of light or medium and                                                                                                                  | Between 18-27 years<br>(Relaxableupto forty years for government servants in accordance with the instruction or orders issued by the Central Governments) | By direct recruitment | Trade test. | <b>November, 2018</b> |

|                            |              |            |            |            |                                                             |                                                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                       |
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|                            |              |            |            |            |                                                             | heavy vehicles.                                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                       |
|                            | <b>Total</b> | <b>151</b> | <b>120</b> | <b>31</b>  |                                                             |                                                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                       |
| <b>MULTI TASKING STAFF</b> |              |            |            |            |                                                             |                                                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                       |
| <b>1</b>                   | Daftry       | 01         | 01         | Not vacant | Not applicable                                              | Matriculation from a recognized Board                                                                                                                                                                                                                                                | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | On 18/12/2013         |
| <b>2</b>                   | Cook         | 08         | 07         | Vacant 01  | Minimum two years' experience in any catering establishment | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) knowledge of preparation of Dishes in the kitchen of various mess with minimum two years' experience in any catering establishment; and<br>(b) must have qualified in trade test. | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | <b>November, 2018</b> |
| <b>3</b>                   | Mali         | 07         | 06         | Vacant     | Not applicable                                              | Matriculation from a                                                                                                                                                                                                                                                                 | Between 18 to                                                                                                                                               | By Direct             | Must have                         | <b>November, 2018</b> |

|          |               |    |    |              |                               |                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                               |
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|          |               |    |    | 01           |                               | recognized Board                                                                                                                                                                                                                                     | 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government)               | Recruitment           | qualified in trade test           |                               |
| <b>4</b> | Sweeper       | 11 | 08 | Vacant<br>03 | Minimum two years' experience | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) knowledge of cleaning floors, rooms, washrooms and general area with minimum two years' experience; and<br>(b) Must have qualified in trade test. | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | <b>November, 2018</b>         |
| <b>5</b> | Water Carrier | 05 | 05 | Not vacant   | Not applicable                | Matriculation from a recognized Board                                                                                                                                                                                                                | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance                                                                   | By Direct Recruitment | Must have qualified in trade test | Filled up as on<br>09/03/2010 |



|          |                    |    |    |              |                                                         |                                                                                                                                                                                                                                                      |                                                                                                                                                             |                       |                                   |                            |
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|          |                    |    |    |              |                                                         |                                                                                                                                                                                                                                                      | with the instructions or orders issued by the central Government)                                                                                           |                       |                                   |                            |
| <b>6</b> | Mess Servant       | 03 | 02 | Vacant<br>01 | Not applicable                                          | Matriculation from a recognized Board                                                                                                                                                                                                                | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | <b>November, 2018</b>      |
| <b>7</b> | Veterinary Dresser | 01 | 01 | Not vacant   | One-year experience in providing medical aid to animals | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) undergone training course for Veterinary Dresser in a Govt. recognized Institute;<br>(b) one year experience in providing medical aid to animals. | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 03/09/2010 |
| <b>8</b> | Farrier            | 01 | 01 | Not vacant   | Minimum 1 year in                                       | Matriculation or equivalent from a                                                                                                                                                                                                                   | Between 18 to 25 years.                                                                                                                                     | By Direct Recruitment | Must have qualified in            | Filled up as on 01/09/2010 |

|           |        |    |    |            |                                                                                                                               |                                                                                                                                                                                                                                           |                                                                                                                                                             |                       |                                   |                            |
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|           |        |    |    |            | (a) Knowledge of Horse Stable Management i.e. upkeep and maintenance of horse and stable; (b) knowledge of fixing horse shoes | recognized Board or Institution.<br>Other qualification:<br>(a) Knowledge of Horse Stable Management i.e. upkeep and maintenance of horse and stable; (b) knowledge of fixing horse shoes; and<br>(c) minimum 1 year in (a), (b) and (c). | (Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government)                            |                       | trade test                        |                            |
| <b>9</b>  | Tailor | 02 | 02 | Not vacant | Minimum two years' experience in tailoring                                                                                    | Matriculation or equivalent from a recognized Board or Institution; and ITI qualified in Tailoring Trade<br>B. Other qualification:<br>Minimum two years' experience in tailoring.                                                        | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 18/02/2008 |
| <b>10</b> | Dhobi  | 02 | 02 | Not vacant | Minimum two years' experience in preparation of washing and ironing of clothes                                                | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) knowledge of preparation of                                                                                                            | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance                                                                   | By Direct Recruitment | Must have qualified in trade test | Filled up as on 01/04/1997 |

|           |         |    |    |            |                                                                      |                                                                                                                                                                                                                                                          |                                                                                                                                                             |                       |                                   |                            |
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|           |         |    |    |            |                                                                      | washing and ironing of clothes with minimum two years' experience and (b) must have qualified trade test.                                                                                                                                                | with the instructions or orders issued by the central Government)                                                                                           |                       |                                   |                            |
| <b>11</b> | Barber  | 01 | 01 | Not vacant | knowledge of hair cutting with two years' experience in hair cutting | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) knowledge of hair cutting with two years' experience in hair cutting and<br>(b) must have qualified in trade test.                                    | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 04/11/1996 |
| <b>12</b> | Cobbler | 01 | 01 | Not vacant | Minimum of two years in shoe mending experience                      | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) knowledge of shoe repair, mending and maintenance with minimum of two years in shoe mending experience; and<br>(b) Must have qualified in trade test. | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 31/08/1994 |

|           |          |    |    |            |                                             |                                                                                                                                                                   |                                                                                                                                                             |                       |                                   |                            |
|-----------|----------|----|----|------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------|----------------------------|
| <b>13</b> | Masalchi | 03 | 03 | Not vacant | Not applicable                              | Matriculation from a recognized Board                                                                                                                             | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 14/02/2013 |
| <b>14</b> | Farash   | 01 | 01 | Not vacant | Not applicable                              | Matriculation from a recognized Board                                                                                                                             | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or orders issued by the central Government) | By Direct Recruitment | Must have qualified in trade test | Filled up as on 17/11/2014 |
| <b>15</b> | Syces    | 10 | 09 | Vacant 01  | Minimum one-year experience in horse riding | Matriculation or equivalent from a recognized Board or Institution.<br>Other qualification:<br>(a) Knowledge of horse and stable management with minimum one year | Between 18 to 25 years.<br>(Relaxable for Government Servants up to 5 years in accordance with the instructions or                                          | By Direct Recruitment | Must have qualified in trade test | <b>November, 2018</b>      |

|                                   |                   |            |            |            |                          |                                                                  |                                          |                                                   |                |                            |
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|                                   |                   |            |            |            |                          | experience in horse riding.                                      | orders issued by the central Government) |                                                   |                |                            |
| <b>Total</b>                      |                   | <b>57</b>  | <b>52</b>  | <b>05</b>  |                          |                                                                  |                                          |                                                   |                |                            |
| <b>DEPARTMENTAL CANTEEN STAFF</b> |                   |            |            |            |                          |                                                                  |                                          |                                                   |                |                            |
| <b>1</b>                          | Canteen Manager   | 01         | Nil        | Vacant     | Three years' experience. | Matriculate with one-year Diploma in book keeping/store keeping. | Not applicable                           | By direct recruitment                             | Not applicable | Matter under sub-judice    |
| <b>2</b>                          | Halwai            | 01         | Nil        | Vacant     | Two years' experience    | 8 <sup>th</sup> class pass                                       | Not applicable                           | By promotion failing which by direct recruitment. | Not applicable | Matter under sub-judice    |
| <b>3</b>                          | Clerks            | 01         | 01         | Not vacant | One-year experience      | Matriculate                                                      | Not applicable                           | By direct recruitment                             | Not applicable | Filled up as on 01/06/1988 |
| <b>4</b>                          | Canteen Attendant | 04         | 0          | Vacant 01  | -                        | 8 <sup>th</sup> class pass                                       | Not applicable                           | By promotion failing which by direct recruitment. | Not applicable | <b>November, 2018</b>      |
| <b>5</b>                          | Canteen Sweeper   | 01         | 01         | Not vacant | Nil                      | Nil                                                              | Not applicable                           | Direct recruitment                                | Not applicable | Filled up as on 02/09/1985 |
| <b>Total</b>                      |                   | <b>08</b>  | <b>05</b>  | <b>03</b>  |                          |                                                                  |                                          |                                                   |                |                            |
| <b>Grand Total</b>                |                   | <b>275</b> | <b>214</b> | <b>61</b>  |                          |                                                                  |                                          |                                                   |                |                            |