

## SITUATION VACANT

- A. Selection will be held to fill up the following posts temporarily in NEPA on direct recruitment basis. These posts are in the Pay Scale & Grade Pay (Revised pay scale at 7<sup>th</sup> CPC Pay Matrix Level) mentioned against each posts and allowances will be paid as per Central Govt. Rules.


S/No	Name of the posts	Pay & Grade Pay (Level as per 7 <sup>th</sup> CPC)	No. of Post(s)	Category	Nature of duties
1.	Constable (General Duty)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	11	UR-06 SC-02 OBC-03	Watch & ward/sentry duties/safety to trainees & staff & security to all Govt. property of various important places in the Academy
2.	Constable (Band)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	04	UR-04	To play band instruments during ceremonial parade and other misc. works.
3.	Constable (Motor Transport)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	01	UR-01	To drive all types of vehicles of MT Section for staff/officers/guest faculty & to provide basic driving knowledge to the trainees.
4.	Constable (MT Mechanic)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	01	UR	Repair and maintenance of Govt. vehicles.
5.	Electrician,	Rs. 5200-20,200 Grade Pay Rs. 1900/- (Level-02)	01	UR	To work and maintain the electricity works of the Academy.
6.	Carpenter,	Rs. 5200-20,200 Grade Pay Rs. 1900/- (Level-02)	01	UR	To perform the duty of carpentry in Academy.
7.	Mali(MTS)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	01	UR	To work in the Academy grounds & gardens.
8.	Sweeper(MTS)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	03	UR-02 OBC-01	To sweep/clean the buildings/messes etc. in the Academy campus.
9.	Mess Servant(MTS)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	01	UR-01	To perform bearer duties at the officers' messes etc.
10.	Cook (MTS)	Rs. 5200-20,200 Grade Pay Rs. 1800/- (Level-01)	01	UR-01	Duties and responsibilities of the post is to prepare food in different trainee messes/guest house etc. for the trainees/visitors & guests/officers of the Academy.

*[Handwritten Signature]*


11.	Nursing Orderly	Rs. 5200-20,200 1800/- (Level-01)	Grade Pay Rs.	01	UR-1	For assistance in the Nursing of patients in the Academy hospital.
12.	Library Information Assistant	Rs. 9300-34800/- 4200/- (Level-06)	Grade Pay Rs.	01	UR-1	To perform the duties as Library Information Assistant in the Academy Library.
13.	Life Guard	Rs. 5200-20,200 1900/- (Level-02)	Grade Pay Rs.	02	UR-2	To impart swimming training to the trainees and for safety reasons.
14.	Pump Operator	Rs. 5200-20,200 1900/- (Level-02)	Grade Pay Rs.	01	UR	To ensure smooth supply water in all the messes, residential quarters and non-residential quarters like Administrative buildings/quarter guard/dispensary/departmental canteen etc.
15.	Plumber	Rs. 5200-20,200 1900/- (Level-02)	Grade Pay Rs.	01	UR	To ensure smooth supply water in entire area of Academy and its repair as well as fitting/connection of new lines for water supply properly to all trainee's messes, residential quarters and other non-residential buildings like Administrative buildings/quarter guard/dispensary/departmental canteen, etc.
16.	Syce	Rs. 5200-20,200 1800/- (Level-01)	Grade Pay Rs.	01	SC-01	To maintain horses, feed them and exercise and nurse them timely.
17.	Canteen Attendant(MTS)	Rs. 5200-20,200 1800/- (Level-01)	Grade Pay Rs.	01	OBC-01	To prepare and distribute tea/coffee, etc. as per order/washing utensils/to assist the Halwai in the Departmental canteen and any other works as per orders.

**B.**

S/No	Name of the post(s)	Educational Qualification/other qualifications	Age
1.	Constable (General Duty)	Matriculation from a recognized Board or University. Physical fitness as under: - Height: 165 Cms Chest: 79-84 Cms	18-27 years as on 4 <sup>th</sup> February, 2019. (Relaxable for government servants up to the age of forty years in the case of general candidates and up to forty-five years in the case of candidates belong to the SC or ST in accordance with the

  
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			instructions or orders issued by the Central Government from time to time). Relaxable upto three years for OBC candidates and five years for SC & ST candidates.
2.	Constable (Band)	Matriculation from a recognized Board or University and possessing experience of playing musical instruments such as Beguile or Side drum. Physical fitness as under: - Height: 165 Cms Chest: 79-84 Cms	18-27 years as on 4 <sup>th</sup> February, 2019. (Relaxable for government servants up to the age of forty years in the case of general candidates and up to forty-five years in the case of candidates belong to the SC or ST in accordance with the instructions or orders issued by the Central Government from time to time).
3.	Constable (MT)	Matriculation from recognized Board or University and possessing: (i) Valid driving license for light or heavy vehicles issued by the Transport Authority (ii) Three years driving experience; and (iii) Fair knowledge in Motor mechanism. (iv) Physical fitness as under: - Height: 165 Cms Chest: 79-84 Cms	18-27 years as on 4 <sup>th</sup> February, 2019. (Relaxable for government servants up to the age of forty years in the case of general candidates and up to forty-five years in the case of candidates belong to the SC or ST in accordance with the instructions or orders issued by the Central Government from time to time).
4.	Constable (MT Mechanic)	(i) Matriculation from recognized Board or University and possessing: (ii) Diploma in Motor Mechanism from a recognized institution; <b>and</b> (iii) should possess a valid driving license of light or medium and heavy vehicles.  <b>Experience</b> (i) Two years' experience in vehicles repairs in some established/workshop. (ii) must have qualified in trade test. Physical fitness as under: - Height: 165 Cms Chest: 79-84 Cms	18-27 years as on 4 <sup>th</sup> February, 2019. (Relaxable for government servants up to the age of forty years in the case of general candidates and up to forty-five years in the case of candidates belong to the SC or ST in accordance with the instructions or orders issued by the Central Government from time to time).

  
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